



BOARD MEETING
Thursday, March 28 2013 - 8:30 a.m.
15506 County Line Road, Suite 103
Spring Hill, FL 34610
Conference Phone:
727-233-8291 ext. 807

Mission Statement -The mission of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is to prepare children in our communities to enter and succeed in school.

AGENDA

- 8:30 a.m.** **I. Welcome and Call to Order Ms. Lisa Hammond, Chair**
- **Introductions**
- 8:35-8:45** **II. Action Items**
- **Adoption of Agenda (Action Item #1213-28)**
 - **Approval of Minutes, January 24, 2013 Board Meeting (Action Item #1213-29)**
 - **Approval of Minutes, February 27, 2013 Special Board Meeting (Action Item #1213-30)**
 - **Presentation of Audit, FY 2012 – Mr. Rob Wardlow, CPA; Williams, McCranie, Wardlow & Cash, P.A.**
 - **Treasurer’s Report - Mr. Jim Cook, Chair**
 - A. Financial Statements: January – February (Action Item #1213-31)**
- 8:45-9:10** **III. Remarks from the Chair/Executive Committee Report – Ms. Lisa Hammond, Chair**
- **Annual Board Reorganization – Report of Nominating Committee (Executive Committee):**
 - **Recommendation/Selection of Vice Chair (Action Item #1213-32)**

Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.

- **Approval of Standing and Ad Hoc Committee Membership (Action Item #1213-33)**
- **Executive Committee Update**
 - **On-line Class for Board Members and Staff – Florida’s Code of Ethics, Sunshine Law & Public Records Act (Action Item #1213-34)**
- **Approval, Invoice over \$5,000 – Second Step Kits - \$7,162.05 (Action Item #1213-35)**
- **Approval, Vehicle Insurance Renewal (Action Item #1213-36)**
- **Approval, Health Insurance Renewal (Action Item #1213-37)**
- **Approval, Worker’s Compensation Insurance Renewal (Action Item #1213-38)**

9:10-9:15 **IV. Utilization Reports – Ms. Betsy Kier, Assistant Executive Director**

9:15-9:25 **V. Program Committee – Ms. Jayne Goldstein, Chair**

- **Committee Update**
- **Approval to transfer \$18,039 from Outreach and Awareness VPK to VPK Administration (Action Item #1213-39)**
- **Approval, Provider Contract Cancellation (Leading By Example Childcare in Port Richey) for Failure to Implement Curriculum (Action Item #1213-40)**
- **First Reading, Age Range for School Readiness Services Policy**
 - **Communication from a Contracted Provider regarding Change in Age Range**

9:25-9:30 **VI. Finance and Audit Committee – Mr. Jim Cook, Chair**

- **Committee Update**
- **Approval, Sliding Fee Schedules for Hernando and Pasco (Action Item #1213-41)**

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- 9:30-9:35 VII. Quality Committee – Dr. Steve Kanakis, Interim Chair**
- **Committee Update**
 - **Approval to transfer \$13,951 from Incentive Funds to Direct Services (Action Item #1213-42)**
- 9:35-9:40 VIII. Ad Hoc/Match Fundraising Committee – Mr. Pat McHugh, Chair**
- **Committee Update**
- 9:40-9:45 IX. Executive Director Report – Mr. Jim Farrelly, Executive Director**
- A. 1-Minute Video, “Baby Talk”**
 - B. Presentation, VPK Readiness Rates (2012) and Providers on Probation (POP’s) – Ms. Kim Borrego, Program Manager**
 - C. Coalition Update**
 - D. Foundation Update**
- 9:45-9:50 X. New/Unfinished Business**
- 9:50-9:55 XI. Public Input**
- 10:00 a.m. XII. Adjournment**

The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. Board of Directors will be held on:

Thursday, May 23, 2013 at 8:30 a.m.

(Please note – there is no scheduled Board meeting in April)

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