



BOARD MEETING
Thursday, May 23 2013 - 8:30 a.m.
15506 County Line Road, Suite 103
Spring Hill, FL 34610
Conference Phone:
727-233-8291 ext. 807

Mission Statement -The mission of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is to prepare children in our communities to enter and succeed in school.

REVISED - AGENDA

- 8:30 a.m.** **I.** **Welcome and Call to Order** **Ms. Lisa Hammond, Chair**
- **Introductions**
- 8:35-8:45** **II.** **Action Items**
- **Adoption of Agenda (Action Item #1213-43)**
 - **Approval of Minutes, March 28, 2013 Board Meeting**
 - A. Correction to Minutes – Transfer of VPK Outreach & Awareness Funds to VPK Administration – correct amount should be \$16,039 not \$18,039 as approved on March 28, 2013 (Action Item #1213-44)**
 - **Treasurer’s Report - Mr. Pat McHugh, Chair**
 - A. Financial Statements: March-April (Action Item #1213-45)**
- 8:45-9:10** **III.** **Remarks from the Chair/Executive Committee Report –**
Ms. Lisa Hammond, Chair
- **Executive Committee Update**
 - **Committee Recommendation: Provider Grievance, Contract Termination (Action Item #1213-46)**
 - **Revision, Personnel Policies for Drug Testing (Action Item #1213-47)**

Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.

- Approval, Refugee Funding for FY 2013-14 (Action Item #1213-48)
- Approval, Renewal of IT Contract for FY 2013-14 (Action Item #1213-49)
- Honor to Retiring Board Members

9:10-9:15 IV. Program Committee – Ms. Jean Rags, Chair

- Committee Update
- First Reading, Revisions to Bylaws (Addition of Standing Committee)
- Approval, Community Needs Assessment (Action Item #1213-50)

9:15-9:20 V. Finance and Audit Committee – Mr. Pat McHugh, Chair

- Committee Update
- Approval, Request for Proposal, Auditing Services (Action Item #1213-51)

9:20-9:25 VI. Quality Committee – Mr. Joe Mascaro, Chair

- Committee Update

9:25-9:30 VII. Ad Hoc/Match Fundraising Committee – Mr. Pat McHugh, Chair

- Committee Update
- Approval, Crowdfunding Contract (Action Item #1213-52)
- Preview/Recruitment Exercise – Dr. Bonnie Clark & Ms. Ann-Gayl Ellis

9:35-9:40 VIII. Utilization Reports – Ms. Betsy Kier, Assistant Executive Director

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- 9:40-9:45* **IX. Executive Director Report – Mr. Jim Farrelly, Executive Director**
- A. Presentation of VPK Readiness Rates (2012) and Providers on Probation (POP’s) – Ms. Kim Borrego, Program Manager**
 - B. Breakdown of Audit Fees – Ms. Danielle Berche, Finance Director**
 - C. Coalition Update**
 - D. Foundation Update**
- 9:45-9:50* **X. New/Unfinished Business**
- 9:50-9:55* **XI. Public Input**
- 10:00 a.m.* **XII. Adjournment**

The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. Board of Directors will be held on:

Thursday, July 25, 2013 at 8:30 a.m.

(Please note – there is no scheduled Board meeting in June)

Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.