



**BOARD MEETING**  
**Thursday, January 23, 2014 - 8:30 a.m.**  
**15506 County Line Road, Suite 103**  
**Spring Hill, FL 34610**  
**Conference Phone:**  
**727-233-8291 ext. 807**

**Mission Statement -The mission of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is to prepare children in our communities to enter and succeed in school.**

## **AGENDA**

- 8:30 a.m.**     **I.     Welcome and Call to Order - Ms. Lisa Hammond, Chair**
- **Introductions**
- 8:35-8:45**     **II.     Action Items**
- **Adoption of Agenda (Action Item #1314-15)**
  - **Approval of Minutes, September 26, 2013 Board Meeting (Action Item #1314-16)**
  - **Treasurer's Report - Mr. Pat McHugh, Chair**
    - A. Financial Statements: September/October (Action Item #1314-17)**
    - B. Financial Statements: November/December (Action Item #1314-18)**
- 8:45-9:05**     **III.     Remarks from the Chair/Executive Committee Report – Ms. Lisa Hammond, Chair**
- **Executive Committee Update**
  - **Revisions, Personnel Policies (page 2) (Action Item #1314-19)**
  - **Update/Approval, Executive Director Survey - Goals for FY 13-14 (Action Item #1314-20)**

**Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.**

- **Review/Approval Required IACET Materials:**
  - **Approval, Training Discrimination Policy (Action Item #1314-21)**
  - **Review/Approval, Disclosure of Proprietary Interest Policy (Action Item #1314-22)**
  - **Review/Approval, Intellectual Property Rights Policy (Action Item #1314-23)**
  - **Review/Approval Privacy and Security Policy (Action Item #1314-24)**
- **Additional Spending Recommendations, FY 2014 (Action Item #1314-25)**
- **Budget Revision, FY 2014 (Action Item #1314-26)**
- **Tribute to Board Member**

- 9:05-9:10*      **IV.    Program Committee – Ms. Jean Rags, Chair**
- **Committee Update**
  - **Revision to Grievance Policy and Procedures (Action Item #1314- 27)**
  - **Revision, to Age Range for School Readiness Services Policy (Action Item #1314-28)**
- 9:10-9:15*      **V.     Finance and Audit Committee – Mr. Pat McHugh, Chair**
- **Committee Update**
  - **Second Reading – Travel Policy Revisions (Action Item #1314-29)**
- 9:15-9:20*      **VI.    Quality Committee – Mr. Joe Mascaro, Chair**
- **Committee Update**

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- 9:25-9:30 VII. Match Fundraising Committee – Dr. Bonnie Clark, Chair**
- **Committee Update**
  - **Update, Golf Tournament**
  - **Update, Wine Tasting Event**
- 9:30-9:35 VIII. Ad Hoc Board Self-Evaluation Committee – Mr. Jim Cook, Chair**
- **Review/Approval, Board Self-Evaluation Survey Committee (Action Item #1314-30)**
  - **Administration of Survey, upon approval**
- 9:40-9:45 IX. Utilization Reports – Ms. Kim Borrego, Program Manager**
- 9:45-9:50 X. Executive Director Report – Mr. Jim Farrelly, Executive Director**
- A. Coalition Update**
  - B. Report, Annual Conference**
  - C. Presentation, Annual Report**
  - D. Foundation Update**
  - E. Plans for Dancing with the Hernando Stars (Partnership with Leadership Hernando)**
- 9:50-9:55 XI. New/Unfinished Business**
- 9:55-10:00 XII. Public Input**
- 10:00 a.m. XIII. Adjournment**

**The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. Board of Directors will be held on:**

**Thursday, March 27, 2014 at 8:30 a.m.**

**(Please note – there is no scheduled Board meeting in February.)**

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