



BOARD MEETING/STRATEGIC PLANNING RETREAT
Tuesday, March 24, 2015 - 8:30 a.m.
Rasmussen College
18600 Fernview Street, Suite 102/103
Land O'Lakes, FL 34636

Mission Statement -The mission of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is preparing children in our counties to enter and succeed in school.

AGENDA

- 8:30 a.m.** **I.** **Welcome and Call to Order – Dr. Steve Kanakis, Chair**
- **Pledge of Allegiance**
 - **Introductions**
- 8:35-8:40** **II.** **Action Items**
- **Adoption of Agenda (Action Item #1415-21)**
 - **Approval of Minutes, January 22, 2015 Board Meeting (Action Item #1415-22)**
 - **Treasurer’s Report - Mr. Pat McHugh, Chair**
 - A. Financial Statements: January/February (Action Item #1415-23)**
- 8:40-8:50** **III.** **Remarks from the Chair/Executive Committee Report – Dr. Steve Kanakis, Chair**
- **Executive Committee Update**
 - **Presentation/Discussion – FY 2015 Audit – Mr. Eric Fontana, CPA (Action Item #1415-24)**
 - **Annual Board Reorganization:**
 - **Ratification, Board Membership 2015-16 (Action Item #1415-25)**
 - **Nominations/Appointment of Vice Chair, 2015-16 (Action Item #1415-26)**
 - **Ratification, Committee Membership, 2015-16 (Committee leadership is established, per Bylaws, at Committee meeting) (Action Item #1415-27)**
 - **Approval, Budget Transfer of \$25,000 from Salaries/Benefits to Board Expenses for Strategic Plan (Action Item #1415-28)**

*** Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segments of the Board Meeting. Each speaker will be limited to three (3) minutes.**

- Approval, Budget Transfer of \$6,000 from Salaries/Benefits to Postage/Shipping (Action Item #1415-29)
- Approval, MOA with Pasco County Schools Head Start Program (Action Item #1415-30)
- Approval, Lease Renewals for 2015-2018 at no cost increase (Action Item #1415-31)
- Approval, Enrollment in State On-line VPK System (Action Item #1415-32)

- 8:50-8:55 IV. Utilization Reports – Ms. Betsy Kier, Assistant Executive Director
- 8:55-9:00 V. Finance and Audit Committee – Mr. Pat McHugh, Chair
- Committee Update
 - Approval, Revised Anti-Fraud Plan (Action Item #1415-33)
- 9:00-9:05 VI. Program Committee – Ms. Angela Porterfield, Chair
- Committee Update
- 9:05-9:10 VII. Quality Committee – Mr. Joe Mascaro, Chair
- Committee Update
- 9:10-9:15 VIII. Match Fundraising Committee – Dr. Steve Knobl, Chair
- Committee Update
- 9:15-9:20 IX. Ad Hoc Committee, Eligibility – Mr. Joe Mascaro, Chair
- Committee Update
- 9:20-9:30 X. Executive Director Report – Mr. Jim Farrelly, Executive Director
- A. Coalition Update
 - B. Foundation Update
- 9:30 XI. * Public Input (Board Agenda Items Only): Members of the public wishing to speak shall kindly complete the Public Input Card on the registration table PRIOR to this agenda item.
- 9:30-9:45 BREAK

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- 9:45-12:15 XII. Strategic Plan Retreat: Open & Review of Day’s Agenda – Dr. Mel Jurado, Strategic Plan Facilitator**
- Mission – Affirmed
 - Vision – Development
 - Values - Defined
- 12:15-1:00 Lunch**
- 1:00-2:15 XIII. Discussion “SWOT”- Strengths, Weaknesses, Opportunities, Threats – Dr. Mel Jurado**
- 2:15-2:30 BREAK**
- 2:30-4:30 XIV. Setting the Path – Establishment of Action & Goals – Dr. Mel Jurado**
- 4:30-4:45 XV. Commitments Confirmed; Next Step in Strategic Planning – Dr. Mel Jurado**
- 4:45-4:50 XVI. Board Chair Closing Remarks**
- 4:55-4:55 XVII. Executive Director Closing Comments**
- 4:55-5:00 XVIII. * Public Input (Strategic Plan Agenda Items Only): Members of the public wishing to speak shall kindly complete the Public Input Card on the registration table PRIOR to this agenda item.**
- 5:00 p.m. XIX. Adjournment**

The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. Board of Directors will be held on:

Thursday, May 28, 2015 at 8:30 a.m.

(Please note – there is no scheduled Board meeting in April.)

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