



COALITION BOARD OF DIRECTOR MEETING
Thursday, May 28, 2015 - 8:30 a.m.
15506 County Line Road
Spring Hill, FL 34610

Conference Phone: 727-233-8291 ext. 807

Mission Statement -The mission of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is preparing children in our counties to enter and succeed in school.

AGENDA

- 8:30 a.m.** **I. Welcome and Call to Order – Dr. Steve Kanakis, Chair**
- Pledge of Allegiance
 - Introductions
- 8:35-8:40** **II. Action Items**
- Adoption of Agenda (Action Item #1415-34)
 - Approval of Minutes, March 24, 2015 Board Meeting (Action Item #1415-35)
 - Treasurer’s Report - Mr. Pat McHugh, Chair
 - A. Financial Statements: March (Action Item #1415-36)
 - B. Financial Statements: April (Action Item #1415-37)
- 8:40-8:50** **III. Remarks from the Chair/Executive Committee Report – Dr. Steve Kanakis, Chair**
- Honors to Retiring Board Members:
 - Heidi Rand, Head Start Representative (2011-2015)
 - Angela Porterfield, Pasco School’s Representative (2011-2015)
 - Executive Committee Update
 - Review/Adoption, Final Report – Strategic Planning Session (Action Item #1415-38)
- 8:50-8:55** **IV. Utilization Reports – Ms. Betsy Kier, Assistant Executive Director**

Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.

- 8:55-9:00** **V. Finance and Audit Committee – Mr. Pat McHugh, Chair**
- **Committee Update**
 - **Review/Approval, FY16 OEL Financial Audit Results
(Action Item #1415-39)**
 - **Presentation/Approval, Tentative FY 2016 Operating Budget
(Action Item #1415-40)**
 - **Review/Approval, Revisions to Fiscal & Accounting Policies
(Action Item #1415-41)**
 - **Review/Approval, Tangible Property Policy
(Action Item #1415-42)**
 - **Review/Approval, Sliding Fee Scale & Fee Waiver Policy
(Action Item #1415-43)**

- 9:00-9:05** **VI. Program Committee – Ms. Angela Porterfield, Chair**
- **Committee Update**
 - **Approval, 2015 Sliding Fee Rate Scales for Pasco & Hernando
(Action Item #1415-44)**
 - **Review/Approval, Elimination of the following duplicate
policies/procedures (Action Item #1415-45):**
 - **Safeguarding Confidential Information Procedure**
 - **Internet Use Agreement**
 - **Workstation Security Policy**
 - **Review/Approval, Revisions to following policies/procedures
(Action Item #1415-46):**
 - **School Readiness Provider Monitoring Procedure**
 - **Document Retention Policy**
 - **Review/Approval, Parent Access and Choice Policy
(Action Item #1415-47)**
 - **Review/Approval, Unified Wait List Procedure
(Action Item #1415-48)**
 - **Review/Approval, Information Technology Security Policy
(Action Item #1415-49)**

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- 9:05-9:10 VII. Quality Committee – Deacon Scott Conway, Chair**
- **Committee Update**
 - **Update, Performance Pilot Funding Project (Dr. Harper)**
 - **Update, Sunshine Stars – Pasco Hernando QRIS (Dr. Harper)**
- 9:10-9:15 VIII. Match Fundraising Committee – Dr. Steve Knobl, Chair**
- **Committee Update**
- 9:15-9:20 IX. Ad Hoc Committee, Eligibility – Mr. Joe Mascaro, Chair**
- **Committee Update**
- 9:20-9:30 X. Ad Hoc Committee, Marketing**
- **Committee Update**
- 9:30-9:40 XI. Executive Director Report – Mr. Jim Farrelly, Executive Director**
- A. Coalition Update**
 - B. Foundation Update**
- 9:40-9:45 XII. Public Input**
- 9:45 a.m. XII. Adjournment**

**The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc.
Board of Directors will be held on:**

Thursday, July 23, 2015 at 8:30 a.m.

(Please note – there is no scheduled Board meeting in June.)

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Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.**