



## COALITION BOARD OF DIRECTORS MEETING

Thursday, July 23, 2015 - 8:30 a.m.

15506 County Line Road

Spring Hill, FL 34610

Conference Phone: 727-233-8291 ext. 807

**Mission Statement – Creating a supportive network to build the necessary foundation for our children to be successful in school and life.**

## AGENDA

- 8:30 a.m.**     **I.     Welcome and Call to Order – Dr. Steve Kanakis, Chair**
- Pledge of Allegiance
  - Introductions
- 8:35-8:40**     **II.    Action Items**
- Adoption of Agenda (Action Item #1516-01)
  - Approval of Minutes, May 28, 2015 Board Meeting (Action Item #1516-02)
  - Treasurer’s Report - Mr. Pat McHugh, Chair
    - A. Financial Statements: May (Action Item #1516-03)
    - B. Financial Statements: June (Action Item #1516-04)
- 8:40-9:00**     **III.   Remarks from the Chair/Executive Committee Report – Dr. Steve Kanakis, Chair**
- Update, Strategic Planning Activities – Dr. Mel Jurado and KPI Teams
  - Review/Approval, By-Law Revisions for State Required Coalition Plan (Action Item #1516-05)
  - Ratification, State Required Coalition Plan (Action Item #1516-06)
  - Consideration/Discussion, Revisions to By-Laws for Board Organization Purposes – Executive Director and Board Attorney Steve Lee

Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.

- Ratification, Reimbursement to SunTrust Bank for Cash Advance of \$30,000 Needed to Transition to FY 2016 while Awaiting Delayed State Advance (Action Item #1516-07)
- Review/Approval, Interagency Agreement with Pasco-Hernando Workforce Board (Action Item #1516-08)
- Review/Approval, Proposed Changes to Personnel Policy & Procedures (First Reading or Action Item #1516-09)

*9:00-9:05* IV. Utilization Reports – Ms. Betsy Kier, Assistant Executive Director

*9:05-9:10* V. Finance and Audit Committee – Mr. Pat McHugh, Chair

- Committee Update
- Review/Approval, Revisions to Fiscal & Accounting Policies (Action Item #1516-10)
- Review/Approval, Tangible Property Policy (Action Item #1516-11)
- Review/Approval, Sliding Fee Scale & Fee Waiver Policy (Action Item #1516-12)
- Review/Approval, Provider Rate Increase Implementation Policy (Action Item #1516-13)
- Review/Approval, Revised Budget FY 2015-16 (Action Item #1516-14)

*9:10-9:15* VI. Program Committee – Ms. Angela Porterfield, Chair

- Committee Update
- Review/Approval, Elimination of the following duplicate policies/procedures (Action Item #1516-15):
  - Safeguarding Confidential Information Procedure
  - Internet Use Agreement
  - Workstation Security Policy
- Review/Approval, Revisions to following policies/procedures:
  - School Readiness Provider Monitoring Procedure (Action Item #1516-16)
  - Document Retention Policy (Action Item #1516-17)
- Review/Approval, Parent Access and Choice Policy (Action Item #1516-18)

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- Review/Approval, Unified Wait List Procedure  
(Action Item #1516-19)
- Review/Approval, Information Technology Security Policy  
(Action Item #1516-20)
- First Reading, VPK Programs Contract Monitoring Procedures

- 9:15-9:25* VII. Quality Committee – Mr. Jim Farrelly
- Committee Update
  - Update, Performance Pilot Funding Project
  - Review/Approval – “Sunshine Stars “– Pasco Hernando QRIS –  
Mr. Jim Farrelly and Steering Committee  
(Action Item #1516-21)
- 9:25-9:30* VIII. Ad Hoc Committee, Marketing – Pat McHugh, Chair
- Committee Update
- 9:30-9:40* IX. Executive Director Report – Mr. Jim Farrelly, Executive Director
- A. Coalition Update
  - B. Foundation Update
- 9:40-9:45* X. Public Input
- 9:45 a.m.* XI. Adjournment

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