



**BOARD MEETING**  
**Thursday, October 23, 2008 8:30 a.m.**  
**15506 County Line Road, Suite 103**  
**Spring Hill, FL 34610**

**Mission Statement-Providing Leadership for Quality Children Services.**  
**Vision Statement-Prepare children in our communities to enter and succeed in school.**

- 8:30 AM**      **I. Welcome and Call to Order**                      **Ms. Lisa Hammond**
- 8:35-8:45**      **II. Action Items**
- **Adoption of Agenda (Action Item # 0708-68)**
  - **Approval of Minutes, September 25, 2008 Board Meeting (Action Item # 0708-67)**
  - **Treasurer's Report**                      **Ms. Jean Rags**  
**- Monthly Statement of Financials – August 2008 (Action Item #0708-66)**
- 8:45-9:00**      **III. Remarks from the Chair**                      **Ms. Lisa Hammond**  
**and Executive Committee Report**
- 9:00-9:15**      **IV. Executive Director Report, Mr. Jim Farrelly**
- **Payroll Policy, 1<sup>st</sup> Reading**
  - **Contract Management Policy, 1<sup>st</sup> Reading**
  - **Personnel Policy, 1<sup>st</sup> Reading**
  - **Fiscal and Accounting Policies, 2<sup>nd</sup> Reading**

*The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is November 20, 2008 at 8:30 a.m.*

- **Approval of Expenditures in excess of \$5,000.00:**
  - **\$5,665 to Roe Insurance (Directors & Officers Annual Renewal)**
  - **\$30,401.38 to Paychex (refund of IRS payment)**
  - **\$37,641.72 to Agency for Workforce Innovation (audited VPK ADMIN overpayment)**
  - **\$19,657.53 to Agency for Workforce Innovation (audited SR ADMIN overpayment)**
  - **\$6,080.54 to United Health Care for (Coalition Staff group insurance, July 2008)**
  - **\$5,354.92 to United Health Care (Coalition Staff group insurance, August 2008)**
  - **\$5,000 to Williams, McCraine, Wardlow and Cash, P.A. (partial payment of 2007- 2008 Independent Financial Audit)**

**9:15-9:25 X. Central Agency Utilization Reports**

**9:25-9:30 XI. New / Unfinished Business**

**9:30-9:35 XII. Public Input**

**9:35-9:40 XIV. Adjournment**

*(Public comment may be allowed as issues are discussed, if speaker is recognized and addressed by the Chair.)*

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