



BOARD MEETING
Thursday, November 20, 2008 8:30 a.m.
15506 County Line Road, Suite 103
Spring Hill, FL 34610

Mission Statement-Providing Leadership for Quality Children Services.
Vision Statement-Prepare children in our communities to enter and succeed in school.

- 8:30 AM I. Welcome and Call to Order Ms. Lisa Hammond**
- 8:35-8:45 II. Action Items**
- **Adoption of Agenda (Action Item # 0708-70)**
 - **Approval of Minutes, October 23, 2008 Board Meeting (Action Item # 0708-71)**
 - **Treasurer's Report Ms. Jean Rags**
 - **Monthly Statement of Financials – September 2008 (Action Item #0708-69)**
- 8:45-9:00 III. Remarks from the Chair Ms. Lisa Hammond and Executive Committee Report**
- 9:00-9:15 IV. Finance and Audit Committee Mr. Jim Cook, Chairperson**
- A. Recommend Approval, Revised Contract with Childhood Development Services Inc, 2008-2009**
 - B. Recommend Approval, Revised PHELC Budget, 2008-2009**
 - C. Recommend Approval, expenditures over \$5000.00:**
 - **\$7,586.75 Realty Executive America (Rent for December 2008 Suites 101, 102, 103 and 104 - \$6,069.40 and Suite 203 - \$1,517.35)**
 - **\$6069.40 to Realty Executives America (Rent for November 2008 Suites 101, 102, 103 and 104)**
 - D. Approval of Lease, Suite 203 (15506 County Line Rd.)**

The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is January 22, 2009 at 8:30 a.m.

- 9:15-9:45** **V. Executive Director Report, Mr. Jim Farrelly**
- 1. Approval, Memorandum of Understanding/Memorandum of Agreement Pasco and Hernando Head Start Program**
 - 2. Provider Initiative Funding (Nicole Flechas)**
 - 3. Policies for Review / Adoption**
 - Payroll Policy, 2nd Reading**
 - Contract Management Policy, 2nd Reading**
 - Personnel Policy, 2nd Reading**
 - Fiscal and Accounting Policies, 3rd Reading**
- 9:45-9:50** **X. Central Agency Utilization Reports**
- 9:50-9:55** **XI. New / Unfinished Business**
- 9:55** **XII. Public Input**
- XIV. Adjournment**

(Public comment may be allowed as issues are discussed, if speaker is recognized and addressed by the Chair.)

*The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc.
is January 22, 2009 at 8:30 a.m.*