



BOARD MEETING
Thursday, January 27, 2011 - 8:30 a.m.
15506 County Line Road, Suite 103
Spring Hill, FL 34610
Conference Phone:
727-233-8291 ext. 807

Mission Statement -The mission of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is to prepare children in our communities to enter and succeed in school.

AGENDA

- 8:30 a.m.** **I. Welcome and Call to Order** **Ms. Lisa Hammond, Chair**
- **Introductions**
- 8:35-8:45** **II. Action Items**
- **Adoption of Agenda (Action Item #1011-30)**
 - **Approval of Minutes, November 18, 2010 Board Meeting (Action Item #1011-31)**
 - **Treasurer's Report - Ms. Elizabeth Callaghan, Chair**
 - A. Financial Statement – July - December, 2010:**
 - 1. Approval of Revised Financial Statement Format (Action Item #1011-32)**
 - 2. Waiver, Fiscal and Accounting Policies, Frequency of Required Financial Statement Reporting (Action Item #1011-33)**
 - 3. Recommend Approval of Revised Budget for FY 11, as contained within Financial Statement (Action Item #1011-34)**
 - 4. Approval of Financial Statement, July-December 2010 (Action Item #1011-35)**
- 8:45-9:00** **III. Remarks from the Chair/Executive Committee Report –**
Ms. Lisa Hammond, Chair
- **Committee Update**

Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.

- 9:00-9:10 IV. Program Committee – Mr. Dave Meglay, Chair**
- **Committee Update**
 - **Review, School Readiness Program Operating Procedures, 2nd Reading (Action Item #1011-36)**
 - **Review, Workstation Security Policy, 2nd Reading (Action Item #1011-37)**
 - **Recommend Typographical Change in By-Laws (Article VI, Section 2, Part D) (Action Item #1011-38)**
- 9:10-9:20 V. Finance and Audit Committee – Ms. Elizabeth Callaghan, Chair**
- **Committee Update**
- 9:20-9:30 VI. Quality Committee – Mr. Joe Mascaro, Chair**
- **Committee Update**
 - **Recommend Transfer \$16,686.97 from Quality Budget to School Readiness Slots (Action Item #1011-39)**
- 9:30-9:45 VII. Executive Director Report – Mr. Jim Farrelly, Executive Director**
- A. Coalition Update**
 - B. Recommend Approval for Payments over \$5,000:**
 - **Florida Department of Revenue Reimbursement Invoice for Unemployment Tax - \$6,786 (Action Item #1011-40)**
 - **AWI for School Readiness Funds, FY 2009-10 - \$190,907.29 (Action Item #1011-41)**
 - C. School Readiness Screening Program – Ms. Connie Houtz, Child Screening Specialist**
 - D. Mobile Outreach Vans, 2010 Utilization Report – Ms. Kim Borrego**

Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.

E. Proposed Policy and Implementation Plan: Tobacco-Free Coalition – 1st Reading

- 9:45-9:50* **VIII. Utilization Reports – Ms. Betsy Kier, Assistant Executive Director**
- 9:50-9:55* **IX. New/Unfinished Business**
- 9:55-10:00* **X. Public Input**
- 10:00 a.m.* **XI. Adjournment**

The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. Board of Directors will be held on:

Thursday, March 24, 2011 at 8:30 a.m.

(Please note – there is no currently scheduled Board meeting in February)

Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.