



**BOARD MEETING**  
**Thursday, March 24, 2011 - 8:30 a.m.**  
**15506 County Line Road, Suite 103**  
**Spring Hill, FL 34610**  
**Conference Phone:**  
**727-233-8291 ext. 807**

**Mission Statement -The mission of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is to prepare children in our communities to enter and succeed in school.**

## **AGENDA**

- 8:30 a.m.**     **I.**     **Welcome and Call to Order**                     **Ms. Lisa Hammond, Chair**
- **Introductions**
- 8:35-8:45**     **II.**     **Action Items**
- **Adoption of Agenda (Action Item #1011-42)**
  - **Approval of Minutes, January 27, 2011 Board Meeting (Action Item #1011-43)**
  - **Treasurer's Report - Ms. Elizabeth Callaghan, Chair**
    - A. Financial Statement: Year to Date (through 2/11) (Action Item #1011-44)**
- 8:45-9:10**     **III.**     **Remarks from the Chair/Executive Committee Report –**  
**Ms. Lisa Hammond, Chair**
- **Presentation, FY 2010 Financial Audit – Mr. Rob Wardlow, Williams, McCranie, Wardlow & Cash, P.A. (Action Item #1011-45)**
  - **Executive Committee Update**
  - **Honors to Retiring Board Member, Ms. Karen Livengood**
  - **Recommendation, Provider Representative to Board of Directors (Action Item #1011-46)**
  - **Recommendation, Presentation of Slate of Officers, 2011-12 (Action Item #1011-47)**
  - **Recommendation, Ad Hoc Committee, Board of Directors Self-Evaluation Survey (Action Item #1011-48)**

**Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.**

- 9:10-9:15**      **IV.      Program Committee – Ms. Jayne Goldstein, Chair**
- **Committee Update**
  - **Recommendation, Adoption of Primrose School Curriculum as an approved Coalition Curriculum (Action Item #1011-49)**
  - **Recommendation, Expenditure Plan for VPK Outreach & Awareness Grant in the amount of \$10,000 (Action Item #1011-50)**
  - **First Reading, Revisions to Personnel Policies – Payroll Procedures**
  - **First Reading, Revisions to Payroll Policy & Procedures**
- 9:15-9:20**      **V.      Finance and Audit Committee – Ms. Elizabeth Callaghan, Chair**
- **Committee Update**
  - **First Reading, Revised Fiscal and Accounting Policies**
- 9:20-9:30**      **VI.      Quality Committee – Mr. Joe Mascaro, Chair**
- **Committee Update**
  - **Recommendation, Transfer \$60,000 from Quality Budget to School Readiness Slots (Action Item #1011-51)**
- 9:30-9:45**      **VII.      Executive Director Report – Mr. Jim Farrelly, Executive Director**
- A. Coalition Update**
  - B. Presentation, VPK Readiness Rates 2010 – Ms. Kim Williams and Ms. Marie Grace**
- 9:45-9:50**      **VIII.      Utilization Reports – Ms. Betsy Kier, Assistant Executive Director**
- 9:50-9:55**      **IX.      New/Unfinished Business**

**Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.**

*9:55-10:00*    **X.    Public Input**

*10:00 a.m.*    **XI.    Adjournment**

**The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc.  
Board of Directors will be held on:**

**Thursday, May 26, 2011 at 8:30 a.m.**

**(Please note – there is no currently scheduled Board meeting in April)**

**Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the  
Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.**