



BOARD MEETING
Thursday, May 26, 2011 - 8:30 a.m.
15506 County Line Road, Suite 103
Spring Hill, FL 34610
Conference Phone:
727-233-8291 ext. 807

Mission Statement -The mission of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is to prepare children in our communities to enter and succeed in school.

AGENDA

- 8:30 a.m.** **I. Welcome and Call to Order Ms. Lisa Hammond, Chair**
- **Introductions**
- 8:35-8:45** **II. Action Items**
- **Adoption of Agenda (Action Item #1011-52)**
 - **Approval of Minutes, March 24, 2011 Board Meeting (Action Item #1011-53)**
 - **Treasurer's Report - Mr. Jim Cook, Acting Chair**
 - A. Financial Statement: Year to Date (through 4/30/11) (Action Item #1011-54)**
- 8:45-9:10** **III. Remarks from the Chair/Executive Committee Report – Ms. Lisa Hammond, Chair**
- **Executive Committee Update**
 - **Appointment of Finance Chair/Treasurer (Action Item #1011-55)**
- 9:10-9:15** **IV. Program Committee – Ms. Jayne Goldstein, Chair**
- **Committee Update**
 - **Second Reading, Revisions to Personnel Policies – Payroll Procedures (Action Item #1011-56)**
 - **Second Reading, Revisions to Payroll Policy & Procedures (Action Item #1011-57)**

Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.

- **Substantive Contractual Changes for AWI Grant FY 2011-12 (Action Item #1011-58)**
- **First Reading, Revisions to School Readiness Provider Monitoring Policy**

9:15-9:20

V. Finance and Audit Committee – Mr. Jim Cook, Chair

- **Committee Update**
- **Approval, Invoice to St. Petersburg Times - \$9,796.60 for VPK Outreach & Awareness Advertising (Action Item #1011-59)**
- **Second Reading, Revised Fiscal and Accounting Policies (Action Item #1011-60)**
- **Approval, VPK Notice of Revised Award, 2011-12 (Action Item #1011-61)**
- **First Reading, Match Solicitation Policy**

9:20-9:30

VI. Quality Committee – Mr. Joe Mascaro, Chair

- **Committee Update**

9:30-9:35

VII. Ad Hoc Committee – Board Self-Evaluation - Mr. Jim Cook

- **Results/Recommendations, Coalition Board Self-Evaluation Survey**

9:35-9:45

VIII. Executive Director Report – Mr. Jim Farrelly, Executive Director

A. Coalition Update

B. P.I.E.C.E. Program Presentation, Ms. Damaris Conner, Inclusion Staff

C. Approval, \$5,677.53 Payment to IRS for Tax Levy on a Provider (Action Item #1011-62)

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- D. Approval of Coalition Plan Amendments to AWI
(Action Item #1011-63)**
- E. Approval, 2011-12 Provider Contract (State-wide Format)
(Action Item #1011-64)**
- F. Approval, Appointment of Williams, McRanie, Wardlow &
Cash, P.A. for FY 2011-12 Audit (Action Item #1011-65)**

9:45-9:50 **IX. Utilization Reports – Ms. Betsy Kier, Assistant Executive Director**

9:50-9:55 **X. New/Unfinished Business**

9:55-10:00 **XI. Public Input**

10:00 a.m. **XII. Adjournment**

**The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc.
Board of Directors will be held on:**

Thursday, July 28, 2011 at 8:30 a.m.

(Please note – there is no scheduled Board meeting in June)

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Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.**