



BOARD MEETING
Thursday, July 26, 2012 - 8:30 a.m.
15506 County Line Road, Suite 103
Spring Hill, FL 34610
Conference Phone:
727-233-8291 ext. 807

Mission Statement -The mission of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is to prepare children in our communities to enter and succeed in school.

AGENDA

- 8:30 a.m.** **I. Welcome and Call to Order Ms. Lisa Hammond, Chair**
- **Introductions**
- 8:35-8:45** **II. Action Items**
- **Adoption of Agenda (Action Item #1213-01)**
 - **Approval of Minutes, May 24, 2012 Board Meeting (Action Item #1213-02)**
 - **Treasurer’s Report - Mr. Jim Cook, Chair**
 - A. Draft Financial Statement: Year to Date (through 6/30/12)**
 - B. Report, Numbers Behind the Numbers**
- 8:45-9:10** **III. Remarks from the Chair/Executive Committee Report –**
Ms. Lisa Hammond, Chair
- **Executive Committee Update**
 - **Approval, Interagency Cooperative Agreement Between Pasco-Hernando Workforce Board, Inc. and the Coalition (Action Item #1213-03)**
 - **Ratification of Budget for FY 2012-13 (Action Item #1213-04)**
 - **Approval, Invoices over \$5,000 - \$16,000 Invoice to Randstad Finance & Accounting (Action Item #1213-05)**

Public Comment may be allowed as time permits and as recognized and addressed by the Chair during the Public Input segment of the Board Meeting. Each speaker will be limited to three (3) minutes.

- Approval, Revised Provider Specialist Job Description (Action Item #1213-06)
- Review, Annual Board of Directors Self-Evaluation Survey
- Review, Annual Executive Director's Evaluation Survey

- 9:10-9:15* **IV. Program Committee – Ms. Jayne Goldstein, Chair**
- Committee Update
 - First Reading, School Readiness Monitoring Procedure
 - Approval, School Readiness Program Assessment, FY 2012-13 (Action Item #1213-07)
- 9:15-9:20* **V. Finance and Audit Committee – Mr. Jim Cook, Chair**
- Committee Update
 - First Reading, Fraud and/or Misrepresentation Policy
 - First Reading (Revision), Fiscal and Accounting Policies
- 9:20-9:25* **VI. Utilization Reports – Ms. Betsy Kier, Assistant Executive Director**
- 9:25-9:30* **VII. Quality Committee – Ms. Jo Ann Carman, Chair**
- Committee Update
- 9:30-9:35* **VIII. Ad Hoc/Match Fundraising Committee – Mr. Patrick McHugh, Chair**
- Committee Update
- 9:35-9:45* **IX. Executive Director Report – Mr. Jim Farrelly, Executive Director**
- A. Coalition Update**

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- B. Video, A Day without Child Care**
- C. Second Reading/Approval, Inclusion Policy (Action Item #1213-08)**
- D. 2012 Annual Conference Update, Ms. Bev Doucet, Quality Supervisor**
- E. Foundation Update**

9:45-9:50 **X. New/Unfinished Business**

9:50-9:55 **XI. Public Input**

10:00 a.m. **XII. Adjournment**

The next meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. Board of Directors will be held on:

Thursday, September 27, 2012 at 8:30 a.m.

(Please note – there is no scheduled Board meeting in August)

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