



BOARD MEETING MINUTES

Meeting: Early Learning Coalition of Pasco and Hernando Counties, Inc.
Board of Directors Meeting

Day/Date/Time: Thursday, August 17, 2006 – 9:00 a.m.

Location: 15506 County Line Road, Suite 104
Spring Hill, FL 34610

Board of Director Members Present: James Cook, Maria Crosby, John Druzbeck, Linda Foy, Denise Gill, Lisa Hammond, Blake Harding, Irvin Homer, Dave Marshall, Dave Meglay, Lydia Pinkowski, Barbara Renczkowski, Ben Shirley, Toni Watkins, Elaine Wooten

Board of Director Members Excused: Elizabeth Callaghan, Jean Rags

Coalition Staff Present: Debbie Antioco, Jo-Ann Kay Fuller, Maryrose Wersan, Lenore Zulauf

Guests Present: Ivory Gray, Donna Gramling, Evan Cadmus, Carol Eurton, Mary Spicuzza, Michele Faile, Betsy Kier, Helen Sawyer, Vicky Gates, Susan Ward, Kevin Nissen

I. Call to Order

Lisa Hammond, Chair, called the meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. Board to order at 9:00 a.m.

II. Roll Call/Introductions of Members, Guests and Staff

All members and guests introduced themselves. A quorum was present.

III. Action Items

1. Adoption of Agenda

Lisa Hammond requested a motion to accept the adoption of the agenda. Irvin Homer moved to accept this motion. Dave Meglay seconded the motion; all were in favor with no abstentions and motion carried. **(Action Item #0607-1)**

2. Approval of Minutes

Lisa Hammond requested a motion to approve the June 15, 2006 Board Meeting Minutes. Blake Harding moved to accept this motion. John Druzbeck seconded the motion; all were in favor with no abstentions and motion carried. **(Action Item #0607-2)**

3. Adoption of Coalition By-Laws

Jo-Ann Kay Fuller, Executive Director, stated that the Coalition By-Laws were revised and updated to include all Board Member comments and suggestions that were submitted to staff. Jo-Ann proposed the adoption of the Coalition By-Laws. Discussion followed regarding the section describing appointed members of the Board of Directors. With no further discussion, Lisa Hammond requested a motion to adopt the Coalition By-Laws. Blake Harding accepted this motion. Barbara Renczkowski seconded the motion; all were in favor with no abstentions and motion carried. **(Action Item #0607-5)**

4. Adoption of Coalition Plan

Jo-Ann Kay Fuller, Executive Director, proposed the adoption of the Coalition Plan for July 2006 - June 2009. Discussion followed regarding demographics, outcomes, turnover rates and furthering education. Lisa Hammond requested a motion to adopt the Coalition Plan amending the outcomes section on pages 22 and 49. Blake Harding accepted this motion. Irvin Homer seconded the motion; all were in favor with no abstentions and motion carried. **(Action Item #0607-6)**

5. Board Meeting Dates

The Board reviewed and discussed the meetings scheduled for the remaining calendar year. Since there are conferences and trainings being held the same week as the scheduled September Board Meeting, it was suggested that this meeting be cancelled. Lisa Hammond requested a motion to approve the cancellation of the September 21, 2006 Board Meeting. Blake Harding accepted this motion. Dave Meglay seconded

the motion; all were in favor with no abstentions and motion carried. **(Action Item #0607-7)** Discussion followed regarding changing the board meeting schedule for the next calendar year. Board Members were instructed to submit their availability to Coalition staff. *This item is to be added to the agenda for discussion during the next Board Meeting.*

6. Financial Report

The Vice Chair, Ben Shirley, gave a brief presentation of a preliminary Monthly Summary of Administrative Expenses **(Action Item #0607-3)** in lieu of Jean Rags, Treasurer. Ben explained the final June 2006 financial statement will reflect all quality initiatives, collaborative mini-grants and expenses included with the 13th reimbursement invoice/certified forward year-end processing. *This Action Item will be included on the next Board Meeting agenda.*

Ben Shirley distributed the proposed draft of the Fiscal Year 2006-2007 Coalition Budget **(Action Item #0607-4)**. Board Members reviewed the packet and had questions regarding the budget. Staff was asked to modify the schedules to include more detailed data. Also, the Board requested a Budget Workshop be held prior to the next Board meeting before this Action Item is adopted. *This Action Item will be included on the next Board Meeting agenda.*

IV. Remarks from the Chair

Lisa Hammond announced the death of fellow Board Member, William (Bill) Green. She stated that he was not as active since the Coalition merger, but was very active under School Readiness.

V. Executive Director's Report

The Executive Director presented a report to the Board on the following items:

- 2005-2006 Annual Report Update
- Outreach – Contracting with the Children's Forum
- Outreach – Pasco Community Benches
- Board Member Recruitment
- Purvis Gray and Company Audit Update
- Health and Safety Inspections
- VPK Quality Assurance Monitoring
- Quality Initiatives – Collaborative Mini Grants/Enhancement Materials
- VPK Activities List/Events
- Activities Since July 1, 2006 Update – Administrative/Outreach/Programmatic

VI. Central Agency Utilization Report

Linda Foy, Chief Executive Officer of CDS, presented their Utilization Report.

VII. Public Comment/Other Business

Carol Eurtion, Chief Program Officer of CDS, presented a report on CDS' transition within Pasco County.

Lisa Hammond recognized the public comment request submitted by Kevin S. Nissen from Little Peoples Preschool. He stated that he wanted to thank both CDS and the Coalition for their remarkable achievements. Kevin also needed some clarification on reimbursement rates and the difference between both Pasco and Hernando County.

VIII. Scheduling of Next Board Meeting

The next calendared Board Meeting is scheduled for Thursday, October 19, 2006 at 9:00 a.m. and will be held at the Coalition's office located at 15506 County Line Road, Suite 104, Spring Hill, FL 34610.

IX. Adjournment

This meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. Board of Directors adjourned at approximately 11:45 a.m.

Respectfully Submitted by:

Maryrose Wersan
Administrative Assistant