



## **AD HOC/MATCH COMMITTEE MEETING MINUTES**

**Monday, December 17, 2012, 4:45 p.m.**

**15506 County Line Road**

**Spring Hill, FL 34610**

**Board Members Present: Patrick McHugh, Chair; Jim Cook, Gus Guadagnino**

**Committee Members Present via Phone: None**

**Committee Members Excused: Bonnie Clark, Ann-Gayl Ellis**

**Staff Present: Danielle Berche, Jim Farrelly, Jak Jakubauskas, Katie Nelson**

**Guests Present: Edna Lennox**

### **I. Welcome and Call to Order**

Mr. McHugh called this meeting of the Ad Hoc/Match Committee to order at 4:47 p.m.

### **II. Review/Approval, Draft Minutes of November 14, 2012 Meeting**

Mr. McHugh requested a motion to accept the minutes of the November 14, 2012 meeting as presented. Mr. Guadagnino so moved and Mr. Cook seconded the motion. All were in favor with no abstentions and the motion carried.

### **III. Review, Updated Plan of Action**

Mr. Guadagnino inquired if there were specific dates for some of the events listed. Mr. Farrelly explained this is the first time a Plan of Action for fundraising is being brought before the Board and the goal is to get Board volunteers to sign up for special events that are Board driven. Mr. Guadagnino suggested adding additional details describing what the events are. Mr. Farrelly stated a supplemental information page will be added.

For the Service Club Presentations, Mr. Guadagnino suggested calling the local Chambers and Rotary and Kiwanis clubs to get calendar dates for speaker presentations.

Mr. Farrelly explained the Coalition's Match requirements for Ms. Lennox's benefit including the need to raise approximately \$330,000.

Mr. Farrelly explained the Coalition's Gala event would be scheduled for May of 2014 to incorporate Provider Appreciation Month. Mr. Guadagnino stated that a gala or a casino night would entice more volunteers. He also suggested reaching out to the community for assistance as well as looking at the Conference vendors to see if someone could underwrite the gala.

Mr. Farrelly explained the Provider Awareness/Fundraising Events as having begun with Little Sunshine Preschool. Ms. Nelson is the contact person for providers seeking assistance on hosting a supporting event or needing fundraising ideas.

Mr. McHugh suggested that the Test Drive Donation would be a one-time only event and not a recurring event and the Coalition needs to concentrate on recurring events.

#### **IV. Update, MATCH Hold Harmless Request**

Ms. Berche explained the Coalition has received a notice from the state because we are behind in raising Match funds. A response must be sent back stating that we will not be able to meet the \$350,000 goal. A detailed explanation must accompany a list of attempts made to raise Match funds. Mr. Farrelly stated this Coalition receives no funds from either county government nor is it financially supported by the local United Ways. The letter to the state must be sent by December 31, 2012.

#### **V. Public Input**

Ms. Lennox informed the Committee that there are several retirement communities in the area, Wellington, Heritage Pines and Timber Pines where the residents are looking for areas to focus on. Speaking to these communities about “Sponsoring a Child” for a month maybe a way to introduce residents to the work of the Coalition.

Ms. Berche explained she has been made aware of a website, “One Simple Wish” for registered 501(c)(3) organizations. She will investigate and report back.

Mr. Farrelly informed the Committee that the Plan of Action will be on the agenda next month before it goes to the full Board. Mr. McHugh volunteered to take any speaking engagements that may come in prior to the January Board meeting.

#### **VI. Schedule Next Meeting Date – Monday, January 14, 2013**

The next Ad Hoc/Match Committee meeting is scheduled for Monday, January 24, 2013 at 4:45 p.m.

#### **VII. Adjournment**

Mr. McHugh adjourned this meeting of the Ad Hoc/Match Committee at 5:30 p.m. without further discussion.

Respectfully submitted,

Ramute “Jak” Jakubauskas  
Administrative Assistant