



**AD HOC/MATCH FUNDRAISING COMMITTEE  
MEETING**

**Monday, June 17, 2013, 4:45 p.m.  
15506 County Line Road, Suite 103  
Spring Hill, FL 34610**

**Committee Members Present: Pat McHugh, Chair; Dr. Bonnie Clark, Gus Guadagnino**

**Committee Members Excused: Jim Cook**

**Committee Members Present via Phone: None**

**Coalition Staff Present: Danielle Berche, Jim Farrelly, Katie Nelson, Sherri Singleton**

**Others Present: Edna Lennox**

**I. Welcome and Call to Order – Mr. Pat McHugh, Chair**

Mr. McHugh called the Ad Hoc/Match Fundraising Committee to order at 4:45 p.m. and welcomed Committee members.

**II. Selection of New Chair**

Mr. Farrelly explained that a Selection of New Chair will not be held until the Board approves the final reading of the proposed changes to the By-laws at the July Board meeting.

**III. Review/ Approval, Draft Minutes of May 20, 2013 Meeting**

Mr. McHugh requested a motion to accept the minutes of the May 20, 2013 meeting as presented. Dr. Clark so moved and Mr. Guadagnino seconded the motion. All were in favor with no abstentions and the motion carried.

**IV. Update, Spelling Bee Event**

Dr. Clark explained that she has secured three (3) teams and has several other possibilities. Ms. Nelson explained the only check that has been received was from Oakhill Hospital. Ms. Nelson also explained that *Hernando Today* has agreed to participate with an exchange of services. *Hernando Today* will be publishing ads for the event.

Mr. Guadagnino suggested a reminder go out to the Board members to collect sponsors or exchange names for contacts that they believe would participate. Dr. Clark stated she would like a minimum of twelve (12) teams for a successful event.

Dr. Clark showed an example of the t-shirts she would like made for the event and inquired about the cost. Ms. Nelson stated she is waiting to receive a quote from Office Product Solutions.

Mr. Guadagnino inquired how the ticket sales were coming. Dr. Clark stated no ticket sales have occurred yet but she is hoping once teams are established that sales from those team members' families will occur. Mr. Guadagnino suggested giving each Board member tickets to sell.

**V. Discussion, September Golf Tournament Partnership – Dr. Bonnie Clark**

Dr. Clark stated the Kiwanis of Spring Hill have agreed to make the Early Learning Coalition the primary charity to sponsor. The Golf Tournament will be held on Saturday, September 14, 2013. Mr. McHugh inquired how many volunteers are needed to participate in the event. Dr. Clark stated she would find out how many were needed and also the location of the event.

**VI. Discussion, Revised – Plan of Action – July/August Events**

Ms. Nelson explained there has been no revision to the Plan of Action other than the addition of the Kiwanis as the host for the Golf Tournament. Mr. Farrelly noted that the Golf Tournament needed to be adjusted accordingly on the Plan of Action and moved to September.

Mr. Guadagnino suggested adding more columns to the Plan of Action by adding a proposed date and dates that reflect when planning needs to begin for each event. Mr. Guadagnino explained he believes Board members will become more involved if this information is available. Mr. Farrelly explained he needs Board members to take the lead on each event in order to make the event successful.

**VII. Public Input**

None.

**VIII. Schedule Next Meeting Date – Monday, July 15, 2013 at 4:45 p.m.**

The next Match Fundraising Committee meeting is scheduled for Monday, July 15, 2013 at 4:45 p.m.

**IX. Adjournment**

This meeting of the Match Fundraising Committee was adjourned at 5:05 p.m. with no further discussion.

Respectfully submitted by,

Sherri Singleton  
Receptionist