



AD HOC COMMITTEE MEETING
Tuesday, October 7, 2014, 8 am
15506 County Line Road, Suite 103
Spring Hill, FL 34610

Committee Members Present: Joe Mascaro, Chair

Committee Members Present via Phone: Marsha Carpenter, Dr. Steve Kanakis

Committee Members Excused: Dr. Amy Anderson

Coalition Staff Present: Jak Jakubauskas, Betsy Kier

Others Present: None

I. Welcome and Call to Order – Mr. Joe Mascaro, Chair

Mr. Mascaro called the Ad Hoc Committee meeting to order at 8:05 a.m. and welcomed attendees.

II. Review/Adoption, Draft Minutes of September 3, 2014 Meeting

Mr. Mascaro requested a motion to approve the draft minutes for the September 3, 2014 meeting. Ms. Carpenter so moved and Dr. Kanakis seconded the motion. All were in favor with no abstentions and the motion carried.

III. Discussion/Update, Upcoming Community Partner Meeting

Mr. Mascaro requested members review the (attached) draft letter prepared by staff inviting agency representatives to attend a training to review the process for referrals. A new meeting date and time was chosen, Wednesday, November 5, 2014 from 11 am – 12 noon.

Ms. Carpenter supplied several contacts for Hernando based agencies and Ms. Kier will contact DCF supervisors in Pasco for additional contacts.

Ms. Kier suggested changing the language in the draft letter to reflect the meeting being more of an informational exchange rather than a training. The exchange could include the sharing of experiences and help identifying why the spikes in enrollment for TANF and Protective Services clients have occurred. The Coalition could volunteer to offer training sessions to ensure agency staff members are properly trained.

The letter will be revised and sent to Committee members for additional input and approval prior to forwarding on to partnering agencies.

IV. Committee Discussion

Mr. Mascaro reviewed that the Committee agreed to change the meeting date from October 15 to November 5 from 11 am – 12 noon. Depending on the responses received, Mr. Mascaro offered his CareerSource location as an alternative meeting area. A revised version of the draft letter will be sent to the Committee who will then review it and make any recommendations or changes. The letter will then be sent to the contact list of agencies offering referral services.

Mr. Mascaro requested an agenda be created for the November 5th meeting which will include enrollment history and data, a review of HB 7165 priorities, a review of enrollment procedures and the referral process, and general discussion.

Ms. Jakubauskas will forward the draft agenda along with the revised letter to partnering agencies to Committee members.

V. Schedule Next Meeting Date

If another meeting is determined to be required after the November 5, 2014 meeting, one will be scheduled at that time.

VI. Public Input

None.

VII. Adjournment

Mr. Mascaro adjourned this meeting at 8:30 a.m. with no further discussion.

Respectfully submitted by,
Ramute “Jak” Jakubauskas
Administrative Assistant