



**AD HOC FUNDRAISING COMMITTEE MEETING**  
**Wednesday, February 15, 2017, 10 a.m.**  
**15506 County Line Road, Suite 102**  
**Spring Hill, FL 34610**

**Conference Call Number:**  
**727-233-8291 ext. 807**

**Committee Members Present: Pat McHugh, Chair; Kathleen Casper, Jessica Weightman**

**Committee Members Excused: None**

**Coalition Staff Present: Jim Farrelly, Jak Jakubauskas**

**Others Present: None**

**I. Welcome and Call to Order – Mr. Pat McHugh, Chair**

Mr. McHugh called the Ad Hoc Fundraising Committee meeting to order at 10:03 a.m.

**II. Review/Approval, Minutes from January 10, 2017 Ad Hoc Fundraising Committee Meeting**

Mr. McHugh requested a motion to approve the minutes of the January 10, 2017 Committee meeting as presented; Ms. Weightman so moved and Ms. Casper seconded the motion. All were in favor with no abstentions and the motion carried.

**III. Updates/Discussion, Upcoming Events**

- **Spelling Bee**

- **Event Date** - Ms. Weightman explained the venue, the Rotary Pavilion, has dates open in both October and November. The Committee expressed interest in holding the event in early October. The Committee agreed to change the date from a Saturday event to a Thursday evening with doors open at 5 pm and activities beginning at 6 and ending by 8:30 pm.
- **Location to be Determined** - The event will be held at the Rotary Pavilion.
- **Emcee** - Mr. Farrelly stated he will reach out to certain individuals again, but first a date has to be established. Additional suggestions for emcees included Mr. Al Torrence, Mr. John Wilson or his son, Mark.
- **Volunteer Recruitment** - Ms. Weightman stated the Board needs to be involved in this fundraiser. At the April Board meeting, she will distribute sign-up sheets to procure baskets and/or raffle prizes as well as volunteer sign-up sheets to assist with set-up, breakdown, auctions, etc. Sign-up sheets will also be distributed for those members wishing to sponsor their own team or to obtain teams and/or sponsors.

- **Team Sponsors** - The information presented by Ms. Stasko at the last meeting will be used to recruit teams and sponsors. The Committee agreed that at least 15 teams would be needed. Winners will receive a trophy.
- **Raffle Prizes** - Ms. Weightman suggested that a certain item(s) be raffled off instead of doing a 50/50 raffle. An item such as a TV or autographed sports memorabilia, etc. were suggested.
- **Children's Artwork** - Ms. Weightman suggested reaching out to a few centers to obtain at least three (3) pieces of children's art for a live auction. During this auction, the YOTYC's November "Festival of the Arts" could be promoted.

Further discussion followed on obtaining gift baskets for the silent auction as well as raffle prizes for the live auction - prizes such as sports memorabilia are very popular. Mr. McHugh suggested sending a letter to the local sport teams to obtain signed memorabilia.

Ms. Weightman stated she is willing to speak to the Board and request each member ask at least three (3) people to participate in order to raise a minimum of \$15,000. Mr. McHugh explained that at the last Spelling Bee, additional funds were earned by selling "mulligans" - do over tickets to spelling teams for \$10 each.

Mr. McHugh and his family will handle the food preparation and drinks. The last menu of chicken, hamburgers and hotdogs was popular and beer and wine were available for a "donation."

#### **IV. Schedule Next Committee Meeting Date**

The next meeting was scheduled for Wednesday, April 19, 2017 at 10 am.

#### **V. Public Input**

None.

#### **VI. Adjournment**

This meeting of the Ad Hoc Fundraising Committee was adjourned at 10:45 a.m. without further discussion.

Respectfully submitted by,

Ramute "Jak" Jakubauskas,  
Administrative Assistant I