



**AD HOC HARRASSMENT POLICY REVIEW  
COMMITTEE MEETING**  
Wednesday, February 21, 2018, 9:30 a.m.  
15506 County Line Road, Suite 102  
Spring Hill, FL 34610

**Committee Members Present: Dr. Amy Anderson, Lisa Campos**

**Committee Members Present via Phone: None**

**Coalition Staff Present: Jak Jakubauskas, Steve Knobl**

**Others Present: None**

**I. Welcome and Call to Order – Dr. Steve Knobl**

Dr. Knobl called the Ad Hoc Harassment Policy Review Committee meeting to order at 9:36 a.m.

**II. Public Comment on any Action Items**

None.

**III. Selection of Committee Chair**

Dr. Knobl explained that a committee chair must be chosen. Ms. Campos nominated Dr. Anderson and Dr. Anderson accepted.

**IV. Review, Coalition Policies pertaining to Harassment**

Dr. Knobl explained the Coalition currently has three (3) policies that reference harassment. He explained a number of other Coalitions, including several of comparable size, have shared their policy information as has Pasco-Hernando State College.

Dr. Anderson explained that PHSC was in the process of updating their policies and now will include “sexual assault” in their policy and recommends the Coalition do the same.

The Committee reviewed the Coalition’s current policies making some recommendations that will be drafted and emailed to the Committee for review. Once the policies have been accepted, Dr. Knobl suggested having a human resource contractor review them as well. The Committee also recommended having the internet policy reviewed by the Coalition’s IT contractor.

Once completed, the policies will become part of an employee handbook which will also be reviewed by the Coalition's attorney before being presented to OEL and the Board for approval.

**V. Schedule Next Committee Meeting Date**

The next meeting was scheduled for Wednesday, April 18, 2018 at 9:30 am.

**VI. Public Input**

None.

**VII. Adjournment**

This meeting of the Ad Hoc Fundraising Committee was adjourned at 11:05 a.m. without further discussion.

Respectfully submitted by,

Ramute "Jak" Jakubauskas,  
Administrative Assistant I