



EXECUTIVE COMMITTEE MEETING

**January 16, 2014, 8 a.m.
15506 County Line Road, Suite 102
Spring Hill, FL 34610**

**Conference Call Number:
727-233-8291 ext. 807**

AGENDA

- I. Call to Order and Welcome.....Lisa Hammond, Chair**
- II. Review/Adoption, Draft Minutes from November 14, 2013 Executive Committee Meeting (Action)**
- III. Required IACET Materials – Ms. Kim Borrego, Program Manager:**
 - **Training Discrimination Policy (Action)**
 - **Disclosure of Proprietary Interest Policy (Action)**
 - **Intellectual Property Rights Policy (Action)**
 - **Privacy and Security Policy (Action)**
 - **Revisions to Program Manager Job Description (Action)**
 - **Revisions to Curriculum Specialist Job Description (Action)**
- IV. Approval, Grant Request to United Way, Pasco County: \$25,000 in support of the Coalition’s Mobile Classroom and Program Registration Office (Action)**
- V. Approval, Board Self-Evaluation Survey**
- VI. Consideration, Additional Spending Plan FY 2014**

Next Executive Committee Meeting will be held on Thursday, February 20, 2014 at 8 a.m.

Public comment may be allowed as issues are discussed, if speaker is recognized and addressed by the Chair.

VII. Board Agenda Contents for January 23, 2014:

- **Board Member Attendance and Participation**
- **Spending Recommendations**
- **Presentation of Annual Report**
- **Utilizations/Waiting List**

VIII. Public Input

IX. Adjournment (Action)

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