



EXECUTIVE COMMITTEE MEETING
Wednesday, December 21, 2016, 8 a.m.
15506 County Line Road, Suite 102
Spring Hill, FL 34610

Conference Call Number:
727-233-8291 ext. 807

AGENDA

- I. Call to Order and Welcome..... Dr. Steven Kanakis, Chair**
- II. Review/Adoption, Draft Minutes from November 16, 2016 Executive Committee Meeting (Action)**
- III. Review, Revised Policies:**
 - **Fiscal and Accounting Policies (Changes to Disbursement Section - pages 26-30) (Action)**
 - **Procurement Policy and Procedure (Changes on pages 1-10) (Action)**
- IV. Removal of following polices from website due to incorporation into updated policies:**
 - **Contract Management Policy, 11/20/2008 (Action)**
 - **Payroll Policy & Procedure, 5/26/2011 (Action)**
 - **Prior Approval Policy, 5/15/2008 (Action)**
- V. Review, Disbursement of Surplus Inventory (Action)**
- VI. Update, School Readiness Waitlist**
- VII. Public Input**
- VIII. Adjournment (Action)**

Next Executive Committee Meeting will be held on Wednesday, January 18, 2017 at 8 a.m.

Public comment may be allowed as issues are discussed, if speaker is recognized and addressed by the Chair.