



**EXECUTIVE COMMITTEE MEETING MINUTES**  
**Wednesday, March 21, 2018 at 8 a.m.**  
**15506 County Line Road**  
**Spring Hill, FL 34610**

**Committee Members Present: Pat McHugh, Chair; Angela Porterfield, Neil Thompson**

**Committee Members Present via Phone: Kathleen Casper, David Meglay**

**Committee Members Excused: None**

**Coalition Staff Present: Pattie Eacobacci, Rachel Hardy, Jak Jakubauskas, Steve Knobl**

**Others Present: None**

**I. Call to Order – Pat McHugh, Chair**

Mr. McHugh called the regularly scheduled Executive Committee meeting to order at 8:04 a.m. and welcomed attendees.

**II. Public Comment on any Action Items**

No public in attendance.

**III. Review/Adoption, Draft Minutes from February 21, 2018**

Mr. McHugh requested a motion to approve the minutes from the February 21, 2018 Executive Committee meeting as presented, if there were no corrections. Mr. Thompson so moved and Ms. Porterfield seconded the motion. All were in favor with no abstentions and the motion carried.

**IV. Recommendation, Staff Incentive Award**

Dr. Knobl reviewed the incentive award document providing a brief explanation as to why each staff member on the list was being recommended for an incentive award. Mr. Meglay stated Coalition staff is comprised of an outstanding group of people and Ms. Porterfield stated that as a Board member, she appreciates all of the staff's work.

Mr. Thompson moved to approve the Staff Incentive Awards as presented and Ms. Porterfield seconded the motion. All were in favor with no abstentions and the motion carried.

**V. Review/Approve, Health Care Options FY 2018-19**

Dr. Knobl explained that Mr. Greg Roe provided the comparison chart being reviewed and also reviewed the United HealthCare plan with staff at the March staff meeting.

Ms. Eacobacci explained the Coalition has had this policy for the past ten (10) years and the Coalition is grandfathered in with some aspects of this health plan such as being able to seek medical services out of state. Mr. McHugh stated he believes this is a premier health plan that is being offered to staff. Ms. Hardy concurred.

Mr. Meglay inquired if staff contributed to the plan. Ms. Eacobacci explained staff contributed 20% to the plan so that when the plan costs increase, the amount staff contributes also increases. This year the plan costs increased by 10%; however, 15% has been budgeted for health insurance increases for FY 2018-19. This plan will become effective as of April 1, 2018.

Mr. Thompson moved to approve the proposed Health Care Option for United HealthCare for FY 2018-19 and Mr. Meglay seconded the motion. All were in favor with no abstentions and the motion carried.

#### **VI. Update, School Readiness Waitlist**

Dr. Knobl explained several members of the management team had traveled to the ELC of Hillsborough to discuss what their team learned about waitlists from the ELC of Miami/Dade/Monroe. He reported that at the recent AELC meeting, many of the Coalitions reported having higher waitlist numbers. A meeting is being scheduled next week to discuss the current deficit and the budget to see if children can begin to be removed from the waitlist in April and May. This will be possible due to the prorated time the children will be in the program.

Ms. Hardy reported that at the end of February, 3,729 children were enrolled in the School Readiness program vs. 3,843 last year. She explained that last year the Coalition had received an additional \$700,000 (approximately) from OEL to help remove children from the waitlist.

Dr. Knobl reported that additional funds will be coming from the State for VPK and School Readiness and there is the possibility that additional federal funds may be granted for early learning programs nationwide and we could see some new money.

#### **VII. Public Comment**

None.

#### **VIII. Adjournment**

Mr. McHugh adjourned this meeting of the Executive Committee at 8:25 a.m. without further discussion.

Respectfully submitted by,

Jak Jakubauskas  
Administrative Assistant I