



**EXECUTIVE COMMITTEE MEETING**  
**August 20, 2009, 8:30 a.m.**  
**15506 County Line Road, Suite 102**  
**Spring Hill, FL 34610**

**Conference Call Number:**  
**727-233-8291**

## **AGENDA**

- I. Call to Order.....Lisa Hammond, Chair**
- II. Review/Adoption of Draft Minutes from July 16, 2009 Meeting**
- III. Review, Job Descriptions – 1<sup>st</sup> Reading:**
  - **Office Substitute**
  - **Mobile Outreach Specialist**
  - **Provider Specialist**
  - **Curriculum Specialist**
  - **Infant/Toddler Therapist**
- IV. Annual Evaluation of Executive Director**
- V. Personnel Update**
  - **LEAD, Reimbursement**
  - **LEAD, Dade City**
  - **Finance**
- VI. Board Agenda Contents, 8/27/09**
  - **Honors to Retiring Board Members**
- VII. Board Volunteers**

*The next scheduled Executive Committee meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. is on Thursday, September 17, 2009 at 8:30 a.m.*

**VIII. Public Input**

**IX. Adjournment**

**Public comment may be allowed as issues are discussed, if speaker is recognized and addressed by the Chair.**

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