



EXECUTIVE COMMITTEE MEETING
October 15, 2009, 9:30 a.m. or upon
conclusion of Ad Hoc Meeting
15506 County Line Road, Suite 102
Spring Hill, FL 34610

Conference Call Number:
727-233-8291

AGENDA

- I. Call to Order.....Lisa Hammond, Chair**
- II. Review/Adoption of Draft Minutes from September 17, 2009 Meeting**
- III. Personnel Update**
 - **Replacement Receptionist, Dade City**
 - **Financial Director**
 - **Infant-Child Therapist**
- IV. Review, Job Descriptions**
 - **Program Quality Manager**
 - **Assistant Executive Director**
- V. Discussion, Job Description Educational Requirements**
- VI. Update, Prospective Board Membership**
- VII. Annual Evaluation of Executive Director**

VIII. Board Agenda Contents, 10/22/09

- **Recommendation, Grievance of Happy Land Daycare, Inc.**
- **Approval, \$5,713 Invoice for Directors and Officers Liability Insurance**
- **Grievance Policy – 3rd Reading**
- **Board Member Fingerprinting Policy – 2nd Reading**

IX. Demonstration, Early Learning Coalition Conference Center Capabilities

X. Public Input

XI. Adjournment

Public comment may be allowed as issues are discussed, if speaker is recognized and addressed by the Chair.