



FINANCE/AUDIT COMMITTEE MEETING MINUTES
Wednesday, September 15, 2010 at 4:00 p.m.
15506 County Line Road
Spring Hill, FL 34610

Committee Members Present: Elizabeth Callaghan, Chair; Jim Cook

Committee Members Present via Phone: Susan Arnett, Debora Martoccio

Committee Members Excused: Bonnie Clark, Pat Mulieri

Staff Present: Brian Cronin, Jim Farrelly, Ramute “Jak” Jakubauskas

Guests Present: None

I. Welcome and Call to Order – Ms. Elizabeth Callaghan, Chair

Ms. Callaghan called the meeting of the Finance/Audit Committee to order at 4:12 p.m. Introductions were made. Ms. Callaghan requested a motion to approve the Draft Minutes from the August 18, 2010 meeting. Ms. Martoccio so moved and Mr. Cook seconded the motion. All were in favor with no abstentions and the motion carried.

II. Review, Coalition Bank Account

Mr. Farrelly introduced Mr. Brian Cronin, new Finance Director, and stated that Mr. Cronin has been doing research on various banks, as directed by the Committee, on competitive products. Mr. Cronin stated he has spoken with representatives of Wachovia and Bank of America and has learned that most banks in this area have the same program, non-interest bearing checking accounts and money market accounts that money can be moved into and out; however, the interest being paid is extremely low. Mr. Cronin stated the banks have no place to invest the money market funds as there are no short-term safe investments that would generate interest. What they do have, in addition to the income side, is an expense side with fees charged for ACH's and normal processing fees.

Currently, the Coalition's account with SunTrust is a wash with the interest earned offsetting the expenses with nothing appearing on the bank statement. In order to earn interest, the Coalition's obligation to earn interest and send it to the State, the Coalition would have to move the funds into a money market account where they would earn some interest on a short-term basis and show some type of earning to forward to the State. He explained that the Coalition is allowed \$100 per year for administrative banking expenses.

Ms. Callaghan inquired what the cost of the fees would be and if there were any banks that would offer services for free. Mr. Cronin stated that none of the banks are willing to

offer their services for free as the banks have FDIC requirements as well as ACH expenses that are passed on.

Mr. Cronin recommends staying with SunTrust with whom the Coalition has an established banking relationship. Ms. Arnett agreed it would be best to stay with SunTrust. Mr. Cronin explained that SunTrust is currently absorbing the expenses with no interest being paid on the account. Mr. Farrelly stated it is a requirement for the Coalition to have an interest producing account to have those fees returned to the State and that future fees will be incurred. Mr. Cronin stated the banking fees are fairly standard.

Mr. Farrelly requested a motion to continue with SunTrust Bank with a realignment from two (2) bank accounts into one (1) account at SunTrust Bank. Ms. Arnett so moved and Mr. Cook seconded the motion. All were in favor with no abstentions and the motion carried.

III. Review, Fiscal & Accounting Policies – 2nd Reading

Ms. Callaghan inquired if Mr. Cronin had reviewed the policies and he stated that he had and had no additional changes.

Ms. Callaghan requested a motion to approve the revisions to the Fiscal & Accounting Policies. Ms. Martoccio so moved and Ms. Arnett seconded the motion. All were in favor with no abstentions and the motion carried.

IV. Discussion, Next Meeting Date on October 20, 2010 at 4:00 p.m.

The Committee agreed their next meeting date will be Wednesday, October 20, 2010 at 4 p.m.

V. Public Input

None.

VI. Adjournment

Ms. Callaghan requested a motion to adjourn the Finance/Audit Committee meeting. Ms. Martoccio so moved and Mr. Cook seconded. The meeting was adjourned at 4:30 p.m. without further discussion.

Respectfully submitted by,

Ramute “Jak” Jakubauskas,
Administrative Assistant