



**PROGRAM COMMITTEE MEETING MINUTES**  
**Wednesday, July 17, 2013, 8:30 a.m.**  
**15506 County Line Road, Suite 103**  
**Spring Hill, FL 34610**

**Committee Members Present:** Jean Rags, Chair; Marsha Carpenter, Cathy Dofka, Angela Porterfield

**Committee Members Excused:** None

**Committee Members Present via Phone:** None

**Coalition Staff Present:** Kim Borrego, Jim Farrelly, Jak Jakubauskas, Betsy Kier

**Others Present:** None

**I. Welcome and Call to Order – Ms. Jean Rags, Chair**

Ms. Rags called the Program Committee to order at 8:33 a.m. and welcomed Committee members.

**II. Review/Adoption of Draft Minutes from June 19, 2013**

Ms. Rags requested a motion to approve the minutes from the June 19, 2013 meeting. Ms. Carpenter so moved and Ms. Porterfield seconded the motion. All were in favor with no abstentions and the motion carried.

**III. Discussion, Centers Below and Above Monitoring Standards**

Mr. Farrelly provided a brief overview of the evaluations performed on approximately 300 child care centers contracted with the Coalition for new Committee member Ms. Dofka's benefit. He explained that particular interest is centered on those centers which score below the standard minimums and what is being done to improve their quality standards.

Coalition Program Manager Kim Borrego reported that two (2) providers; Footprints Hudson and Little Friends Schoolhouse are being scheduled to receive their follow up visits. Salvation Army's follow up was performed earlier this week and they scored an 87%. Ms. Borrego informed the Committee this provider has been under a CAP several times and the director has committed to visiting another program to see how high scoring centers are run.

Ms. Borrego explained that Provider Specialists finished the fiscal year with a total of seventeen (17) assessments with those centers scoring from 87% to 100% along with a total of fifteen (15) CLASS assessments being performed.

**IV. Review/Approval, MOU with Redlands Christian Migrant Association (RCMA) through June 30, 2015**

Mr. Farrelly explained that RCMA is a strong and long-time partner of the Coalition and is required to have this MOU. There are no changes in the document and it extends current collaboration into 2015. Mr. Farrelly recommended accepting the MOU which will then be presented to the full Board for approval at the July meeting. Ms. Rags requested that a spelling error be corrected as well as some of the formatting.

Ms. Rags requested a motion to approve the MOU with RCMA with the corrections noted. Ms. Porterfield so moved and Ms. Carpenter seconded the motion. All were in favor with no abstentions and the motion carried.

**V. New Statewide School Readiness Eligibility Requirements – Ms. Betsy Kier**

Ms. Kier distributed the (attached) document and informed the Committee the Coalition is still waiting for additional information on HB 7165 which goes into effect on August 1, 2013. She explained some aspects will remain the same; however, the largest change will be removing some of the local control from Coalitions.

Ms. Kier explained the Priority 1 client category did not change. In Priority 2, the age range was reduced but, homeless and domestic violence clients have been added. MOU's will be required from the local homeless coalitions as well as from the three (3) local and state recognized domestic violence shelters. Ms. Kier explained that she has requested a definition of "homeless" and will contact agencies to try and determine the number of potential new clients.

She explained that economically disadvantaged clients have moved up to Priority 3 and Coalitions may serve siblings of these children through entry into 6<sup>th</sup> grade. For Priority 4, the age range has been reduced from 13-years old to entry into kindergarten. Priority 5 will allow services to clients 9-13 years of age as will Priority 6 and Priority 7. Special needs children with an IEP have been moved to Priority 8 for ages 3 through kindergarten. Priority 9 clients will include Head Start programs.

Ms. Kier explained the Coalition has been keeping the providers aware of the upcoming changes by forwarding them links to view HB 7165. She stated that as of August 1<sup>st</sup>, all children currently enrolled in a program will not be terminated. At their re-determination, the majority of clients will fit into one of the Priority categories. OEL has informed Ms. Kier they have found only six (6) children currently enrolled that will not meet one of the priorities and will no longer be eligible for services.

Mr. Farrelly noted that this information will be presented to the full Board at next week's meeting and the Age Range Policy may have to be brought back before the Program Committee in August due to the changes in enrollment priorities.

Ms. Rags commented it would be important to inform the Board that as of August 1<sup>st</sup>, those clients in the program will remain in the program, the Coalition is not anticipating any dis-enrollments at this time, and this is a state mandated change with enrollment and age ranges out of Coalition control.

## **VI. Public Input**

Ms. Borrego explained that in FY 2013-13, 182 providers were assessed and, 169 providers or a total of 93% of them scored 85% or higher on their assessment. Additionally, 39 CLASS assessments were performed. Ms. Borrego explained that 15% of providers will have CLASS assessments performed in preschool and toddler classrooms this fiscal year.

Ms. Borrego distributed the (attached) CLASS Comparison Score sheet for the first year of observations for preschool classes. She explained the observations are very teacher focused and that in some cases the second observation could not be performed as the teacher was no longer in the classroom. She explained the national CLASS average is 3.19% and the Coalition's providers are performing above average. Of the 22 providers receiving the second observation, 59% remained the same or improved. Ms. Borrego explained that this assessment is strictly focused on teacher interaction and disturbances in the classroom may cause fluctuations.

Ms. Borrego distributed a flyer on the upcoming "Preschool Palooza" event to be held on Saturday, August 10, 2013 at the Locomo Skate Rink in Spring Hill. This is a concert for children with "Mr. Tommy" and ticket prices are \$4, a MATCH fundraiser for the Coalition.

## **VII. Next Meeting Date – August 21, 2013 at 8:30 a.m.**

The next Program Committee meeting was scheduled for Wednesday, August 21, 2013 at 8:30 a.m.

## **VIII. Adjournment**

Ms. Rags adjourned this meeting of the Program Committee at 9:25 a.m. without further discussion.

Respectfully submitted by,

Ramute "Jak" Jakubauskas  
Administrative Assistant