



PROGRAM COMMITTEE MEETING MINUTES
Wednesday, October 16, 2013, 8:30 a.m.
15506 County Line Road, Suite 103
Spring Hill, FL 34610

Committee Members Present: Ms. Jean Rags, Chair; Josh Kelly

Committee Members Excused: Marsha Carpenter

Committee Members Present via Phone: Angela Porterfield

Coalition Staff Present: Kim Borrego, Jak Jakubauskas, Betsy Kier

Others Present: None

I. Welcome and Call to Order – Ms. Jean Rags, Chair

Ms. Rags called the Program Committee to order at 8:33 a.m. and welcomed Committee members.

II. Review/Adoption of Draft Minutes from September 25, 2013

Ms. Rags requested a motion to approve the minutes from the September 25, 2013 meeting. Mr. Kelly so moved and Ms. Porterfield seconded the motion. All were in favor with no abstentions and the motion carried.

III. Discussion, Centers Below and Above Monitoring Standards

Ms. Borrego explained the majority of centers on the current Corrective Action Plans (CAP) Report are currently waiting for follow up assessments which should be completed by mid-November. She informed the Committee that Beyond Learning did have their follow up and they scored a 91%.

Additionally, fourteen (14) other providers achieved scores of 91% or higher on their assessments and four (4) CLASS assessments were conducted.

IV. Age Range Policy

Ms. Kier explained that the recommended changes will bring the policy in-line with the new state priorities. The policy mirrors OEL enrollment priorities and now includes roll over/wait list methodology. A list of the new priorities will also be attached to the policy.

Ms. Rags recommended that in the second paragraph the word “state” be added to read “...availability of state funding...” On the second page, Ms. Rags recommended that

“school age entry” be further defined. Ms. Kier recommended a change to “...ages 5-years old or entry into kindergarten through...” On the third page under Priority 1, Ms. Rags recommended changing to read “...has a child ...”; under Priority 3 change school entry to age 5; under Priority 4, spell out TCC; under Priority 5 add “contingent on state funding”; under Priority 8 change school entry to age 5-9 and spell out IEP.

Ms. Rags requested a motion to approve the Age Range Policy with the above mentioned changes. Ms. Porterfield so moved and Mr. Kelly seconded the motion. All were in favor with no abstentions and the motion carried.

V. Public Input

Ms. Borrego updated the Committee on the upcoming Conference. To date, 700+ attendees have registered, and more than 50 exhibitors will be on-site. There will be twenty-five (25) guests in Dr. Mel Jurado’s special session and Mr. Tommy will perform during the lunch break.

VI. Next Meeting Date – November 13, 2013 at 8:30 a.m.

The next Program Committee meeting is scheduled for Wednesday, November 13, 2013 at 8:30 a.m. due to the Thanksgiving holiday.

Ms. Rags began a discussion on holding the Program Committee every other month, specifically during the months when the Board of Directors meet and requested input from the Committee. Both Ms. Porterfield and Mr. Kelly stated this change would meet with their approval.

It was noted that a change to the By-laws may be necessary as they reflect the Program Committee meets monthly.

VII. Adjournment

Ms. Rags adjourned the Program Committee meeting at 8:46 a.m. without further discussion.

Respectfully submitted by,

Ramute “Jak” Jakubauskas
Administrative Assistant