



**Program Committee Meeting Minutes
April 11, 2007 at 9:00 a.m.
15506 County Line Road, Suite 104
Spring Hill, FL 34610**

Coalition Members Present: Blake Harding, Barbara Renczkowski

Coalition Members Excused: Dave Marshall, Linda Foy

Staff Present: Jo-Ann Kay Fuller, Lenore Zulauf

Others Present: None

Blake Harding called the meeting to order at 9:00 a.m. The group reviewed the draft minutes from the March 15, 2007 meeting. All members reached a consensus that no revisions and/or additions were necessary.

The following information was discussed and reviewed during this meeting:

Board Membership

The group discussed membership requirements. Currently one of the Governor Appointed members has indicated his decision to resign. However, according to the Office of Early Learning, John Druzbeck's resignation has not been accepted because it does not contain sufficient information. The group asked staff to follow up with Mr. Druzbeck because according to the Office of Early Learning and our Bylaws, his manner of resignation is not acceptable so we currently meet the minimum requirements of eighteen members. When contacting Mr. Druzbeck, staff should inquire as to whether he plans to continue as a member.

Since the Coalition currently meets the minimum requirements of 18 members and upon meeting the one-third requirement for private sector membership, the group directed staff to contact the Department of Children and Families, Inc. to determine whether a manager, supervisor, or other staff members of the Child Care Services Program office could participate as an optional voting member.

The group directed staff to contact SWFMD, WalMart, Lowe's and Home Depot to set up a face-to-face meeting with the manager or other member of the organization to ask their participation as a board member. Blake Harding contacted Yvonne Woods, the Business Service Representative for the Agency for Workforce Innovation to provide the contact person at the above-mentioned organizations. Barbara Renczkowski inquired as to the Board's responsibility for procuring new members.

Mental Health Services

Lenore Zulauf discussed her role as the Program Manager. Discussion about program monitors raised the issue that mental health services are not currently available in Pasco County. Lenore mentioned that an attempt to hire a mental health service provider in Pasco County has not been as productive as hoped but the Coalition are now in discussion with several entities to offer these services. The group was informed the Quality group has approved moving forward. Nicole Flechas was hired as the first step to begin this process. The Quality group and the Program group will meet to determine whether mental health services should continue next Fiscal Year and if a service provider can be procured that will be able to assist the whole service area.

Monitoring

Group members viewed some of the monitoring documents and asked to be kept informed of future monitoring results to assure compliance with our program requirements.

Future Meeting Schedule

The next meetings were scheduled for May 9, 2007 and June 13, 2007 at 9:00 a.m. located at the Coalition's Office.

Without any further discussion, the meeting adjourned at approximately 10:05 a.m.

Respectfully submitted by,

Maryrose Wersan
Administrative Assistant