



**Program Committee Meeting Minutes
October 14, 2009 at 8:30 a.m.
15506 County Line Road, Suite 102
Spring Hill, FL 34610**

Committee Members Present: Dave Meglay, Chair; Jayne Goldstein, Sonya Jackson

Committee Members Excused: Beth Rawls, Mary Beth Wehnes

Staff Present: Jim Farrelly, Ramute “Jak” Jakubauskas, Betsy Kier

I. Welcome and Call to Order: Mr. Dave Meglay, Committee Chair

Mr. Meglay, Chair, called the Program Committee to order at 8:35 a.m. Mr. Meglay requested a motion to adopt the draft minutes from the September 16, 2009 meeting. Ms. Jackson so moved and Ms. Goldstein seconded the motion. All were in favor with no abstentions and the motion carried.

II. Discussion, Centers Below Monitoring Standards – Ms. Betsy Kier

Ms. Kier reviewed the following centers that are currently on Corrective Action Plans:

WCOP – On a recent assessment, the center achieved 105 out of 168. They are continuing to work with the Coalition. Their equipment needs are a financial issue for the center and the Coalition is comfortable with the progress that is being made. Another assessment will be done within the next two (2) months.

LFSH – The center did not meet the minimum requirement, but were very close. Issues still exist with the curriculum and lack of developmental activities. The Curriculum Specialist will be assisting the staff and the owner is more involved now and progress is being made.

EDC – The center has reported cases of H1N1 so Coalition staff has not been back. Ms. Kier stated that Coalition staff can be vaccinated, to protect them from the H1N1 virus, now that a vaccine is available.

FP – Ms. Kier clarified that this center has two (2) locations and the Coalition has received notification that DCF will be revoking one of their licenses’ due to an accident a child had on the playground at that site (not at the center on C.A.P.). The center will file an appeal. According to Coalition procedure, options are available that include suspending enrollment of new children or continuing as is. **The Committee agreed to suspend adding new enrollments.** Both centers currently have approximately 41 subsidized children enrolled. Enrollments will continue at the center that is currently on the C.A.P.

S&G – All children were removed by October 2, 2009. The owner did not file a grievance. Mr. Farrelly informed the Committee that the owner’s husband stopped in to discuss the situation. Mr. Meglay suggested, due to liability issues, to refrain from speaking with anyone other than the licensed provider.

HLDC – Mr. Farrelly stated a grievance has been filed by the center. A hearing has been scheduled for Thursday, October 15, 2009 at 8:30 a.m. Mr. Farrelly stated the grievance contained four (4) complaints. The center is still open, no children have been removed. Closing the center may force the provider to go out of business. The largest challenge has been their lack of a fully implemented curriculum, teacher interaction and developmentally appropriate activities.

Discussion followed on the Curriculum Specialist covering both counties and Ms. Kier stated that the Training Specialist will also be able to provide curriculum training. Further discussion followed on lesson plans and curriculum trainings for providers.

III. ARRA Funding Update

Ms. Kier stated that the Coalition currently has 71 children enrolled in the two (2) programs. Other options are being discussed in an effort to fill 200 slots. Career Central is promoting the program and articles have been published in the *St. Petersburg Times*. The stimulus funds offer more leeway than subsidized funds. However, a recordable income is necessary to determine parent fees. Work study program funds would be acceptable but not grant funds.

IV. Selection of Next Meeting Date

The next Program Committee meeting will be held on Wednesday, November 4, 2009 at 8:30 a.m.

V. Public Input

None.

VI. Adjournment

Mr. Meglay requested a motion to adjourn the Program Committee meeting and Ms. Jackson so moved. The Program Committee meeting was adjourned at 9:05 a.m. with no further discussion.

Respectfully submitted by,

Ramute “Jak” Jakubauskas,
Administrative Assistant