



PROGRAM COMMITTEE MEETING MINUTES
July 13, 2010 at 8:30 a.m.
15506 County Line Road, Suite 102
Spring Hill, FL 34610

Committee Members Present: Dave Meglay, Chair; Jayne Goldstein, Beth Rawls

Committee Members Attending Via Phone: Mary Beth Wehnes

Committee Members Excused: Sonya Jackson

Staff Present: Kim Borrego, Jim Farrelly, Ramute “Jak” Jakubauskas, Betsy Kier

I. Welcome and Call to Order - Mr. Dave Meglay, Chair

Mr. Meglay called the Program Committee to order at 8:37 a.m.

Mr. Meglay requested a motion to approve the draft minutes from the June 16, 2010 meeting. Ms. Goldstein so moved and Ms. Rawls seconded the motion. All were in favor with no abstentions and the motion carried.

II. Discussion, Centers Below and Above Monitoring Standards – Ms. Betsy Kier

Ms. Kier reviewed the following centers that are currently on a Corrective Action Plan:

LPC: Follow up visit shortly. Classrooms continue to be monitored because of staff turnovers.

EC: Scored an 80% overall on their follow up visit. Two (2) classrooms did not meet minimum requirements, both are included in the CAP and a follow up will be done in thirty (30) days.

KS: One classroom did not meet minimum requirements, a follow up will be done in thirty (30) days.

KUC: Ms. Kier stated they did not meet the minimum requirements on their follow up visit. The Pastor requested a meeting and Coalition staff met with the Director, Assistant Director and Pastor. The Pastor was not aware of the entire situation up until the second failure to meet the minimum requirements.

Ms. Kier received an email and now that the pastor has a better understanding of the situation, they are requesting another thirty (30) day extension and then a follow up assessment.

Ms. Kier stated there are staffing issues and the toddler classroom's issues will be resolved within twenty-four (24) hours. Their staff has attended curriculum training. Ms. Kier stated in the email they indicated they reassigned three (3) teachers, and are getting ready to dismiss another teacher. The pastor has committed to take a more active role in the daily program running at the center.

Mr. Meglay inquired why it took so long for the pastor to become involved. Ms. Rawls stated probably Director problems. Ms. Kier stated maybe the Director did not communicate the seriousness of the situation to the pastor.

Ms. Goldstein stated she does not believe an extension should be given and they should learn from this experience. Mr. Meglay agreed. Ms. Rawls stated she is fine with that. The committee consensus was that the Executive Director should terminate the payment agreement.

LL: Scored 91% on their follow up visit.

AKA: Scored 95% on their follow up visit.

SS: Scored 93% on their follow up visit.

YEX: Pending status for reassessment once they open new location.

KG: Follow up due soon.

JA: Follow up due soon.

AL: Follow up due soon.

CL: Follow up due soon.

SL: Follow up due soon.

SB: Scored 86% on their follow up visit. One toddler classroom remains on CAP. Staff has seen improvements.

RN: CAP is due on July 16, 2010. The day the assessment was conducted, licensing had to be called because they were out of ratio, with twice as many children as allowed.

A discussion followed on the history of this provider who is a registered Child Care Home. Licensing is visiting on a regular basis.

Ms. Kier reported that staff assessed all providers by the end of June, 2010.

III. Discussion, Correspondence from AWI in regards to Happy Land

Attached to the letter is the document that Ms. Borrego put together for AWI indicating that Happy Land fell below the 411 - areas failed in were directly related to the 411. Program Committee members would like to join staff in monitoring of Happy Land.

IV. Approval, Revised Monitoring Tools

Ms. Kier reported that minor changes in scoring were made, and will be sent to the Board of Directors for approval.

V. Discussion, Raising Minimum Requirement (attached)

Ms. Borrego distributed a list with percentages of assessed providers:

- 75% scored between 86-100%
- 83% scored between 81-100%
- 61% scored between 91-100%

Ms. Kier recommended raising the minimum requirement to 85% to improve expectations. It was at 80% since we started. Providers have suggested increasing the assessment.

Program Committee agreed that 85% would be the new minimum requirements for FY 2010-2011 effective with final approval of the tool. Orientation meetings will then be held with providers on the new tool. The implementation would be mid-August, 2010.

Ms. Goldstein suggested centers that scored below 80% had to attend mandatory trainings. A discussion followed. The Program Committee agreed to do a “strongly encouraged” to attend the trainings instead of “mandatory”.

An amendment to the payment agreement to reflect the 85% will be signed at assessment tool meetings.

Mr. Meglay requested a motion to approve raising the minimum standards to 85%. Ms. Rawls so moved and Ms. Goldstein seconded the motion. All were in favor with no abstentions and the motion carried.

VI. Discussion, QRIS

Ms. Kier stated that we did receive confirmation from AWI that they are working with ERS (Environmental Rating Scale) to bring it statewide. They will be offering webinars and conference calls. ERS will spearhead this and initiate training; this tool is very expensive and time consuming but will be statewide in the near future.

Ms. Kier has concerns regarding staffing issues and raising administrative costs. Additional information will be brought to the next meeting.

Ms. Kier has questions regarding the minimum requirements, will they be set by the state or individual coalitions.

Mr. Farrelly stated that most coalitions are developing their own QRIS. He recommends waiting to see what the state will do.

VII. Next Meeting Date – August 18, 2010 at 8:30 a.m.

The Committee agreed to the next meeting date of Wednesday, August 18, 2010 at 8:30 a.m.

VIII. Public Input

Ms. Kier reported that Ms. Borrego will take over future Program Committee meetings.

IX. Adjournment

Mr. Meglay requested a motion to adjourn the meeting. Ms. Goldstein so moved and Ms. Rawls seconded the motion. The Program Committee meeting was adjourned at 9:17 a.m. with no further discussion.

Respectfully submitted by,

Ramute “Jak” Jakubauskas,
Administrative Assistant