



PROGRAM COMMITTEE MEETING MINUTES
September 15, 2010 at 8:30 a.m.
15506 County Line Road, Suite 102
Spring Hill, FL 34610

Committee Members Present: Dave Meglay, Chair; Dawn Haas, Sonya Jackson, Mary Beth Wehnes

Committee Members Attending Via Phone: None

Committee Members Excused: Jayne Goldstein

Staff Present: Jim Farrelly, Ramute “Jak” Jakubauskas, Betsy Kier

Guests Present: Stephanie Brady, Kids R Kids; Rachel Vincent, Kids R Kids

I. Welcome and Call to Order - Mr. Dave Meglay, Chair

Mr. Meglay called the Program Committee to order at 8:30 a.m.

Mr. Meglay requested a motion to approve the draft minutes from the August 18, 2010 meeting. Ms. Wehnes so moved and Ms. Haas seconded the motion. All were in favor with no abstentions and the motion carried.

II. Discussion, Centers Below and Above Monitoring Standards

In Ms. Borrego’s absence, Ms. Kier reviewed the following centers that are currently on a Corrective Action Plan:

LPC: Visits and classroom monitoring continues. A follow up assessment is scheduled for October.

EC: Achieved the minimum requirement.

KS: Achieved the minimum requirement.

KUC: Follow up was performed on August 25, 2010 with Ms. Borrego joining the two (2) Provider Specialists. Minimum requirements were exceeded and the center is still seeking additional assistance with curriculum.

YEX: Follow up is being done this week.

JFA: After the termination of the payment agreement, this provider filed a grievance which will be heard by the Ad Hoc Committee on September 16, 2010.

SL: Exceeded the minimum requirement.

RN: The CAP was approved. However, the Coalition has been notified this provider is moving. Another assessment will have to be done at the new location as the payment agreement became null and void when the provider moved. The thirty (30) day action plan will begin as soon as the provider's new registration becomes official. Currently this provider is not being paid for School Readiness children.

AH: The CAP was due on September 7 and was received on September 9, 2010, but was not approved. The Provider Specialist will meet with the provider and offer assistance.

Ms. Kier and the Committee reviewed the list of twelve (12) providers who scored in excess of 85%. Mr. Farrelly informed the Committee that the Coalition has received no feedback on the increase to 85%, but Coalition staff has been seeing enhanced quality during their visits.

III. Update, Contract for Out of County Provider

Ms. Kier stated this provider was notified of the cancellation of their payment agreement and filed a grievance which will be heard on September 16, 2010. There have been issues with this provider and the licensing authority of Pinellas County. Mr. Farrelly added that a new issue of alleged fraud relating to double billing has been discovered. The matter is being jointly investigated by the two (2) Coalitions involved. The information has also been sent to FDLE through AWI for further investigation.

IV. Additional Curriculum for Adoption

Ms. Kier stated this curriculum, "Kids R Kids – Core Curriculum" is being utilized by Kids R Kids and Ms. Borrego had sent additional information to the Committee on the curriculum. There were no additional questions or feedback from the Committee members on the information sent.

Mr. Meglay requested a motion to approve the Kids R Kids curriculum. Ms. Wehnes so moved and Ms. Jackson seconded the motion. All were in favor with no abstentions and the motion carried.

V. Review, Amendment to School Readiness Provider Monitoring Procedure

Ms. Kier distributed (attached) a copy of the proposed changes regarding a time line to submit a CAP which was not clearly defined previously. A brief discussion followed on whether or not to use the word "may."

Mr. Meglay requested a motion to accept the amended revision to the School Readiness Provider Monitoring Procedure, as presented. Ms. Wehnes so moved and Ms. Jackson seconded the motion. All were in favor with no abstentions and the motion carried.

VI. Approval, Sliding Fee Scales, FY 2010-11

Ms. Kier explained that Federal poverty levels did not change this year from those of FY 2009-10. The Coalition will thereby re-adopt the same sliding fee scales for FY 2010-11 and will continue to use the same exact information.

Mr. Meglay requested a motion to renew the sliding fee scales for FY 2010-11. Ms. Jackson so moved and Ms. Wehnes seconded the motion. All were in favor with no abstentions and the motion carried.

VII. Consideration of By-Law Change: Public Input at Meetings

Mr. Farrelly presented a recent change in case law relating to the Sunshine Law requiring public access to meetings and advertising; public input is no longer required, i.e., there is no requirement to give the public an opportunity to speak. The Coalition's current By-Laws require the inclusion of Public Input into Board meeting agenda.

Removing this piece from the By-Laws would also remove public input from all agendas and allow Chairs to decide whether to recognize and allow public speaking. Mr. Farrelly stated the Program Committee is charged with any prospective changes to the Coalition's By-Laws.

Mr. Meglay requested feedback from the Committee. A discussion followed. Mr. Farrelly stated some options could include deleting Public Input from the By-Laws and allowing public comment at the discretion of the Chair with limitations on the length of comments; or, prior sign up/approval for public comment.

The Program Committee agreed that Public Input, as a required agenda item should be deleted. Mr. Farrelly will prepare a recommendation for consideration by the Board.

VIII. Next Meeting Date – October 20, 2010 at 8:30 a.m.

The Committee agreed that the next Program Committee meeting will be on Wednesday, October 20, 2010 at 8:30 a.m.

IX. Public Input

None.

X. Adjournment

Mr. Meglay requested a motion to adjourn the meeting. Ms. Wehnes so moved. The Program Committee meeting was adjourned at 8:55 a.m. with no further discussion.

Respectfully submitted by,

Ramute “Jak” Jakubauskas,
Administrative Assistant