



PROGRAM COMMITTEE MEETING MINUTES
March 14, 2012 at 8:30 a.m.
15506 County Line Road, Suite 102
Spring Hill, FL 34610

Committee Members Present: Jayne Goldstein, Chair; Dawn Harvey, Angela Porterfield

Committee Members Attending Via Phone: None

Committee Members Excused: Ann-Gayl Ellis, Jean Rags

Staff Present: Kim Borrego, Jim Farrelly, Jak Jakubauskas

Guests Present: None

I. Welcome and Call to Order - Ms. Jayne Goldstein, Chair

Ms. Goldstein called the Program Committee to order at 8:30 a.m. and welcomed all attendees.

Ms. Goldstein requested a motion to adopt the draft minutes from the February 15, 2012 meeting as presented. Ms. Porterfield so moved and Ms. Harvey seconded the motion. All were in favor with no abstentions and the motion carried.

II. Discussion, Centers Below and Above Monitoring Standards

Ms. Borrego reviewed the following centers:

VHFCCH: Provider met minimum requirements however, there is still no evidence of use of a Coalition approved curriculum. A letter was previously sent to the provider advising they had thirty (30) days to implement a curriculum. The provider has stated there is a “book” but there is no evidence of implementation as reported by the Curriculum Specialist. This provider is a registered FCCH and is planning to become licensed by June. Mr. Farrelly informed the Committee that he recommends cancelling the payment agreement. The Committee agreed.

Ms. Goldstein requested a motion to approve sending the provider a letter stating the payment agreement will be cancelled due to non-compliance. Ms. Harvey so moved and Ms. Porterfield seconded the motion. All were in favor with no abstentions and the motion carried.

KRKB: Follow up conducted; minimum requirements were met.

FUMCIC: New preschool classroom did not meet minimum requirements; new CAP in place and due on March 19, 2012.

TT: Follow up due this week.

CK: CAP approved and follow up is due this week.

SPP: CAP approved and follow up is due this week.

MPCA: Did not meet minimum requirements; CAP received and approved.

BBP: Did not meet minimum requirements and is not utilizing a Coalition approved curriculum. A letter was sent to the provider regarding the curriculum; the CAP was received and approved.

KSnP: Did not meet minimum requirements; CAP received and approved.

LPCD: Did not meet minimum requirements; CAP is due on March 19, 2012.

LLP: Did not meet minimum requirements; CAP received and approved.

LFS: Did not meet minimum requirements; CAP received and approved.

KUC: Did not meet minimum requirements; CAP received and approved.

Ms. Borrego stated that nineteen (19) providers had scored 85% or above on their assessments. Additionally, the Curriculum Specialist did see adequate evidence of curriculum use at SAP.

III. Update, VPK Readiness Rate

Ms. Borrego informed the Committee that the state set the Readiness Rate at 70% giving the Coalition a total of fifty-seven (57) Providers on Probation (POP). Fifty-four (54) of these providers are first year and three (3) are second year. A brief discussion followed on the possibility that some providers would no longer provide VPK because they will not be able to purchase a curriculum or will not submit an improvement plan leaving parents with fewer choices and the greater possibility of children not attending VPK.

IV. Update, Legislative Activity

Mr. Farrelly explained that the bill with the state's changes in Early Education was approved late last Friday, March 9, 2012 and is awaiting the Governor's signature. He explained that funding would remain flat with no loss of funds for School Readiness or VPK. Age range for services is moving to 0-5, but the timeframe is unknown. He explained that children and their siblings currently in the program will remain in the program and the priorities for TANF and other at-risk children will remain the same.

Mr. Farrelly also explained that the state will be moving to a different provider payment rate; a single payment rate for all providers. PHELC providers may see a rate increase while providers in other counties may see cuts in their rates. He also explained that the number of coalitions will not be reduced but a minimum number of children must be served with no exceptions. Another change is the addition of pre and post assessments for School Readiness.

Mr. Farrelly stated the providers have been kept informed through legislative updates and the Coalition will begin to set up regional meetings with providers once more details are received.

V. Discussion, Provider Assessments

Ms. Borrego distributed the Options for CLASS Implementation (attached) to Committee members. She stated that changes are coming in assessments for School Readiness. An intense 2-day CLASS training has been conducted with Coalition staff courtesy of Pasco County Schools on the new assessment tool.

Ms. Borrego explained that options are represented based on the number of our current providers and the total number of preschool classrooms. A total of 118 providers have at least one preschool classroom with some providers having more than one classroom. This gives Coalition staff a total of 147 preschool classrooms. If only one classroom was monitored with the CLASS assessment, 118 providers would be monitored.

Ms. Borrego then reviewed each colored box with the Committee. Discussion followed on providing additional Technical Assistance, the CLASS assessment not capturing classroom components that the current School Readiness Provider Assessment tool captures including lesson plans.

Ms. Borrego distributed the Recommendation for CLASS Implementation (attached) to Committee members. Mr. Farrelly stated at the Committee's April meeting, a plan will need to be drafted to present to the Executive Committee for approval before going to the full Board in May. Ms. Borrego explained the recommendations to the Committee.

Discussion followed which included recommending that every preschool classroom should be monitored, obtaining information from other Coalitions on what they will be doing, hiring additional staff versus the use of contractors, the overall effectiveness of CLASS if follow up is not done by original assessor and training center directors.

Mr. Farrelly informed the Committee that the CLASS Implementation Recommendation will be brought back with projected staffing costs, contractor costs, and what other Coalitions of similar size will be doing. Ms. Borrego requested any additional ideas or suggestions be emailed to her. Ms. Porterfield requested that the cost of continuing the current assessment with all providers be included in the research for the next meeting.

VI. Public Input

None.

VII. Next Meeting Date – April 18, 2012 at 8:30 a.m.

Ms. Porterfield will not be able to attend the next scheduled meeting on April 18, 2012. Ms. Jakubauskas will obtain available dates from Ms. Goldstein, Ms. Borrego and Mr. Farrelly and prepare a doodle.com for the Committee members to schedule the next meeting.

VIII. Adjournment

Ms. Goldstein adjourned the Program Committee at 9:35 a.m. without further discussion.

Respectfully submitted by,

Ramute “Jak” Jakubauskas,
Administrative Assistant