



PROGRAM COMMITTEE MEETING MINUTES
October 17, 2012 at 8:30 a.m.
15506 County Line Road, Suite 102
Spring Hill, FL 34610

Committee Members Present: Jayne Goldstein, Chair; Rene Akins, Angela Porterfield, Jean Rags

Committee Members Attending Via Phone: Anne-Gayl Ellis

Committee Members Excused: Dawn Harvey

Staff Present: Kim Borrego, Jim Farrelly, Jak Jakubauskas

Guests Present: None

I. Welcome and Call to Order - Ms. Jayne Goldstein, Chair

Ms. Goldstein called the Program Committee to order at 8:38 a.m.

Ms. Goldstein requested a motion to approve the minutes from the September 19, 2012 meeting as presented. Ms. Porterfield requested a discussion for further clarification of Item III. Ms. Borrego informed her the state will not allow the Coalition to terminate a provider if they score below 85% on their assessment. The provider will remain under a CAP. A provider can only be terminated for a direct contract violation such as lack of an approved curriculum.

There was no further discussion and Ms. Rags moved to approve the minutes of the September 19, 2012 meeting and Mr. Akins seconded the motion. All were in favor with no abstentions and the motion carried.

II. Discussion, Centers Below and Above Monitoring Standards

Ms. Borrego reviewed the following centers:

BBP: Ms. Borrego explained there is no change with this provider; they still have no School Readiness children.

LPA 54: The center continues to improve. A partner location has improved significantly and staff is working with both directors.

SPP: CAP has been received and a follow up is due after October 21, 2012.

CFCCH: CAP has been received and a follow up is scheduled for next week.

Ms. Borrego stated an additional nineteen (19) providers were assessed who scored 89% or above.

III. Update, 5th Annual Early Learning Conference

Ms. Borrego explained this will be the Coalition's largest conference with 640 registered attendees to date with staff continuing to register providers. Ms. Borrego briefly explained the morning line-up which includes Mr. Joe Mascaro and a color guard and two (2) featured speakers. There will be three (3) break-out sessions with a total of forty-five (45) presenters and thirty-five (35) exhibitors will have items on display in the lobby.

The doors will open at 7 a.m. and the program is slated to begin at 8 a.m. ending at 4:30 p.m.

Mr. Akins inquired if Highland County providers have received information about the conference. He was informed that Ms. Nelson, Communications Specialist, has emailed the conference flyer to other Coalitions, but we are not aware if the information has been shared with their providers. Mr. Akins requested a flyer be emailed to him to share with Highland County providers.

Ms. Rags suggested contacting Bay News 9 to have the conference posted on their community billboard which is a free service.

IV. Public Input

None.

V. Next Meeting Date – November 7, 2012 at 8:30 a.m.

The next Program Committee meeting has been scheduled for Wednesday, November 7, 2012 at 8:30 a.m. Ms. Rags stated she would not be able to attend this meeting.

VI. Adjournment

Ms. Goldstein adjourned the Program Committee at 8:48 a.m. without further discussion.

Respectfully submitted by,

Ramute "Jak" Jakubauskas,
Administrative Assistant