



QUALITY COMMITTEE MEETING MINUTES
Tuesday, December 18, 2012, 4 p.m.
15506 County Line Road, Suite 102
Spring Hill, FL 34610

Committee Members Present: Jo Ann Carman, Chair; Joe Mascaro, Teresa Suarez

Committee Members Excused: Steve Kanakis

Committee Members Present via Phone: Heidi Rand

Coalition Staff Present: Bev Doucet, Betsy Kier, Jak Jakubauskas

Others Present: None

I. Welcome and Call to Order: Ms. Jo Ann Carman, Chair

Ms. Carman called the Quality Committee meeting to order at 4:02 p.m. and welcomed attendees.

II. Review and Adoption of Draft Minutes from November 6, 2012 Meeting

Ms. Carman requested the Committee review the minutes from the November 6, 2012 meeting. Ms. Carman requested a motion to approve the minutes from the November 6, 2012 meeting. Mr. Mascaro so moved and Ms. Suarez seconded the motion. All were in favor with no abstentions and the motion carried.

III. Review, Incentive Applications

Ms. Doucet explained that some of the recommended amounts were larger than the amounts requested by providers because the provider did not realize that shipping expenses are reimbursable.

Ms. Rand moved to approve the incentive report as presented. Ms. Suarez seconded the motion. All were in favor with no abstentions and the motion carried.

IV. Review, Budget for FY 2012-13

Ms. Suarez observed that the total reimbursements on the Incentive Report vary from what is presented on the Budget Report. There is no column for August incentives on the Budget Report. Ms. Kier suggested, with the Committee's approval, that a title be added to the chart on the Incentive Report that captures the monthly reimbursements. The Committee agreed to add a title such as Approved Month or Expenditures for the Month. Additionally, next month's Budget Report will contain the month of August.

Mr. Mascaro inquired if any trainings have been scheduled by the Inclusion Team to begin utilizing the funds under the Specialized Training category. Ms. Doucet will bring this information to the next meeting.

Ms. Suarez moved to approve the budget with the correction of the missing month information. Mr. Mascaro seconded the motion. All were in favor with no abstentions and the motion carried.

V. Public Input

Ms. Carman informed the Committee that she had recently attended an Alliance meeting that included a presentation from a Coalition staff person. Ms. Carman stated the staff person's presentation was well done.

Ms. Suarez stated that changes are taking place in Pasco schools under the new Superintendent. The Director of Pre-Kindergarten services resigned her position and Ms. Angela Porterfield is the Interim Director. Further restructuring is taking place.

Mr. Mascaro stated he recently made a presentation to 25 Head Start teachers at the school board on the services provided by Career Central.

Ms. Suarez commented that Common Core State Standards, national standards for K-12th grades, may also be adapted to contain an educational component for pre-school standards. Ms. Suarez inquired if the Coalition has been approached to provide input. Ms. Kier stated that she will have Ms. Borrego follow up and contact Ms. Suarez with her findings. Ms. Suarez stated the full Board needs to be aware of these standards as they may be attached to VPK standards.

VI. Schedule Next Meeting Date – January 8, 2013

The next Quality Committee meeting has been scheduled for Tuesday, January 8, 2013 at 4 p.m.

VII. Adjournment

Ms. Carman requested a motion to adjourn the Quality Committee meeting. Ms. Suarez so moved and the meeting was adjourned at 4:25 p.m. without further discussion.

Respectfully submitted by,

Ramute "Jak" Jakubauskas
Administrative Assistant