



**QUALITY COMMITTEE MEETING MINUTES**  
**Tuesday, July 8, 2014 at 4 p.m.**  
**15506 County Line Road, Suite 103**  
**Spring Hill, FL 34610**

**Committee Members Present: Beth Narverud**

**Committee Members Present via Phone: Joe Mascaro, Chair; Toni Watkins**

**Committee Members Excused: Heidi Rand**

**Committee Members Unexcused: None**

**Coalition Staff Present: Bev Doucet, Jak Jakubauskas, Betsy Kier**

**Others Present: Leslie Haas, Storybook Schoolhouse**

**I. Welcome and Call to Order: Mr. Joe Mascaro, Chair**

Mr. Mascaro called the Quality Committee to order at 4:10 p.m. Introductions were made.

**II. Review and Adoption of Draft Minutes from June 10, 2014 Meeting**

Mr. Mascaro requested a motion to approve the minutes from the June 10, 2014 meeting. Ms. Narverud so moved and Ms. Watkins seconded the motion. All were in favor with no abstentions and the motion carried.

**III. Review/Approval, Proposed Budget FY 2014-15**

Ms. Doucet explained an additional \$5,000 had been added to the Books for Children and Families line item under the Provider/Community Outreach category. If approved by the Committee, this budget will then go before the full Board for final approval.

Mr. Mascaro requested a motion to approve the proposed budget for FY 2014-15. Ms. Watkins so moved and Ms. Narverud seconded the motion. All were in favor with no abstentions and the motion carried.

**IV. Update, Progress on QRIS Development**

Ms. Doucet reported that the Steering Planning Committee has met and updates will be presented at each Board meeting.

Mr. Mascaro inquired if any incentive applications are being processed. Ms. Doucet explained that once the proposed budget is approved by the full Board, the incentive application forms, which were briefly discussed during a prior meeting, will be posted on the website for providers.

**V. Public Input**

Ms. Watkins thanked the Committee and all Board members and stated she was grateful to have been a part of the Coalition and hopes to continue to be involved.

Ms. Doucet explained that Preschool Palooza will be held on Saturday, August 2, 2014 at the Jerome Brown Center in Brooksville and flyers are being distributed throughout the community by the Mobile Outreach specialists. She explained that approximately 300 children will be expected at the event and she has learned that the City of Brooksville will broadcast the event on their public information channel.

Ms. Doucet reported that about forty (40) presenters have committed to the 7<sup>th</sup> Annual Early Learning Conference with one presenter coming from Georgia. On-line registration is scheduled to begin in August.

Ms. Haas requested and was presented with a copy of the approved minutes from the June meeting.

**VI. Schedule Next Meeting Date – August 12, 2014**

The next Quality Committee meeting was scheduled for Tuesday, August 12, 2014 at 4 pm.

**VII. Adjournment**

Mr. Mascaro adjourned this meeting of the Quality Committee at 4:23 pm without further discussion.

Respectfully submitted by,

Ramute “Jak” Jakubauskas  
Administrative Assistant