



**QUALITY COMMITTEE MEETING MINUTES**  
**Tuesday, August 12, 2014 at 4 p.m.**  
**15506 County Line Road, Suite 103**  
**Spring Hill, FL 34610**

**Committee Members Present: Beth Narverud**

**Committee Members Present via Phone: Joe Mascaro, Chair; Heidi Rand**

**Committee Members Excused: None**

**Committee Members Unexcused: None**

**Coalition Staff Present: Kim Borrego, Bev Doucet, Jak Jakubauskas, Betsy Kier**

**Others Present: None**

**I. Welcome and Call to Order: Mr. Joe Mascaro, Chair**

Mr. Mascaro called the Quality Committee to order at 4:11 p.m. and requested a verbal roll call.

**II. Review and Adoption of Draft Minutes from July 8, 2014 Meeting**

Mr. Mascaro requested a motion to approve the minutes from the July 8, 2014 meeting. Ms. Narverud so moved and Ms. Rand seconded the motion. All were in favor with no abstentions and the motion carried.

**III. Review, Budget FY 2014-15**

Ms. Doucet explained that recent expenditures resulted in \$2,200 being deducted from the budget leaving approximately \$16,000 in the budget.

**IV. Update, Progress on QRIS Development**

Ms. Borrego reported that the Steering Planning Committee has met twice and she recently attended a national QRIS conference in Denver.

Ms. Borrego also reported the Committee is in the process of developing a tool and has identified standards to be included. A draft of the tool has begun to be created and it will also include evidence. The next Steering Committee meeting date will be on August 20, 2014 and several providers from other Coalitions, who are in the QRIS program presently, have been invited for lunch and a roundtable discussion. Their feedback – both positive and negative – will be encouraged.

Ms. Borrego explained the members on the Steering Committee include herself, Ms. Ljubica Sevic, Ms. Edna Lennox, Ms. Jayne Goldstein and Dr. Steve Knobl. She further

explained the meetings are open; however, no meeting minutes are currently being taken as this is a working group. Mr. Mascaro inquired as to the target date and Ms. Borrego explained that the fall of 2015 is the target for a pilot with providers.

Ms. Narverud inquired if any ramifications or rewards will be given to providers based on their rating. Ms. Borrego explained that since this program is based on a “star” rating, one ramification would be a provider not having a rating at all. She stated that many Coalitions are tying QRIS ratings to reimbursement rates. This Coalition may offer free CEUs or reduced costs for conferences based on the provider’s rating. Ms. Narverud inquired if providers with poor scores will receive additional assistance. Ms. Borrego explained the provider will have information on how to improve their ratings as well as having additional Technical Assistance offered. Ms. Borrego also explained that visits to providers will be announced as this will be a voluntary program.

**V. Public Input**

Ms. Doucet announced that registration for the annual Early Learning Conference has been opened and has gone live sooner than anticipated. She explained that local Coalitions have been emailed conference registration information and over 1,500 emails have been sent to previous conference attendees.

Ms. Doucet reported that Preschool Palooza had only about 100 children and families in attendance. Mr. Tommy provided entertainment and a number of Board members as well as staff volunteers were present. She explained that the Coalition will be able to utilize the volunteer hours toward Match.

Ms. Borrego inquired that since the majority of funds have been deleted from the Quality Budget, would the Committee consider meeting every other month. Mr. Mascaro and Committee members agreed to meet every other month, during the same month that Board meetings are held.

**VI. Schedule Next Meeting Date – September 9, 2014**

The next Quality Committee meeting was scheduled for Tuesday, September 9, 2014 at 4 pm.

**VII. Adjournment**

Mr. Mascaro requested a motion to adjourn. Ms. Narverud so moved and Ms. Rand seconded the motion. This meeting of the Quality Committee was adjourned at 4:26 pm without further discussion.

Respectfully submitted by,

Ramute “Jak” Jakubauskas  
Administrative Assistant