



**Quality Committee Meeting Minutes
October 15, 2007, 4:00 p.m.
15506 County Line Road, Suite 104
Spring Hill, FL 34610**

Coalition Members Present: Sister Roberta Bailey, Jim Cook, Steven Kanakis, Maria Crosby, Denise Gill

Coalition Members Excused: Lisa Hammond, Irvin Homer, Lydia Pinkowski, Patricia Wisman, Elaine Wooten

Coalition Staff Present: Nicole Flechas, Anne McHugh, Maryrose Wersan, Angela Westmoreland, Noreen St. Jean

Others Present: Luba Sevic, Susan McPhee, Frank Raffone, Mrs. F. Raffone, Vicky Gates, Kimberly Williams

Steven Kanakis called the meeting to order. All members and guests introduced themselves. The committee reviewed the draft minutes from the August 13, 2007 meeting. All members reached a consensus and the minutes were approved.

Discussion ensued regarding Strawberry Patch Childcare Center. Steve informed the committee that he had drafted a letter indicating that the center had 30 days to meet the minimum quality standards. This letter is currently being revised by CDS staff and will be mailed to Strawberry Patch Childcare Center as soon as possible. It was also recommended to terminate all services effective immediately with this center.

2007-2008 Quality Initiatives Spending Update

Noreen St. Jean referred the committee to the Quality Manager's Report. She reviewed the report with the committee, indicating how quality dollars have been utilized. She explained that Connie Porter has attended the provider association meetings in Pasco County. Noreen continued by explaining the goals that she, Anne and Nicole have for continuing to utilize quality dollars. Discussion ensued on the utilization of quality dollars.

Curriculum Discussion and Approval

Noreen opened with discussion on the pros and cons of various curriculums. Sue McPhee advised Noreen not to commit to any one type of curriculum at this time. Sue stated that as the State continues to develop a quality rating system regarding curriculum, it would be wise to wait and see what materials other Coalition's begin to use.

Corrective Action Policy – Non-Compliant Pre/Post

Noreen spoke to the committee regarding providers that refuse to provide documentation on pre/post assessments. Sue McPhee advised Noreen to follow the written guidelines within the agreement which state what to do when a provider is out of compliance. Discussion ensued on how to show more appreciation for those providers who remain in compliance with VPK standards.

Luba Sevic stated that a provider does not know how to use the computer she received as a quality initiative. She was advised by the committee to refer the provider to Career Central or a similar location for training. It was also suggested that a Provider Specialist spend time showing her how to enter pre/post assessments.

Future Meeting Schedule

The next Quality Committee meeting is scheduled for November 9, 2007 at 9:00 a.m. at the Coalition's office located on County Line Road.

Without any further discussion, the meeting adjourned at approximately 5:20 p.m.

Respectfully submitted by,

Angela Westmoreland
Administrative Assistant