



DRAFT
Quality Committee Meeting Minutes
February 12, 2008 4:00 p.m.
15506 County Line Road, Suite 104
Spring Hill, FL 34610

Coalition Members Present: Jim Cook, Steven Kanakis, Maria Crosby, Sister Roberta Bailey, Susan McPhee

Coalition Members Excused: Denise Gill, Lisa Hammond, Patricia Wisman, Elaine Wooten, Sister Roberta Bailey, Toni Watkins

Coalition Staff Present: Jim Farrelly, Noreen St. Jean, Maryrose Wersan, Angela Westmoreland

Others Present: Ljuba Sevic, Betsy Kier, Kimberly Williams

Steven Kanakis called the meeting to order. All members and guests introduced themselves. The committee reviewed the draft minutes from the January 9, 2007 meeting and the January 22, 2008 meeting. The minutes from both meetings were accepted by the committee.

2007 – 2008 Quality Initiatives

- **Quality Initiatives Spending Update**

The Quality Manager, Noreen St. Jean directed the committee to the Quality Initiatives Budget. It was noted that the expended percentage is currently at 50.3%. Noreen noticed that the figures in the “Remaining Balance” column of the report were not accurate and pointed this out to the committee. All other figures were accurate.

Jim Cook asked if CDS had started bringing children into the system. Betsy Kier acknowledged that Hernando has brought in thirty children and have placed ten so far. In Pasco, fifty letters have gone out in an attempt to remove children from the wait list. As a result six children have been enrolled. The parents of an additional seventy five children have until Friday to respond.

Discussion ensued on the figures shown in the Quality Initiatives Budget. Noreen agreed to email a corrected copy of the Budget to committee members tomorrow, February 13, 2008.

- **Approval for Harbor Behavioral Health Care**

Jim Farrelly, Executive Director, asked if Noreen needed to recommend any changes. She recommended that “The Harbor Behavioral Health” be contracted instead of “Mentor Network”. She based her recommendation on the confidence she has in “The Harbor” to assist the Coalition with meeting its goals in the area of mental health. Jim added that “The Mentor Network” has not been able to come thru with therapists that are needed. Therefore, staff has pursued the substitution of “The Harbor” to fulfill those needs. Discussion ensued regarding mental health services.

The committee was agreeable to moving forward with recommending “The Harbor Behavioral Health” to the Board. Jim Farrelly added that there would be time in March or April to assess the amount of billing to date and report back to the committee.

- **News update – Free Hearing Screenings**

Noreen updated the committee on a recent meeting with Sertoma (a non- profit agency for hearing health). She made the committee aware that Sertoma provides hearing screening for free and hearing aides on a sliding fee scale. Discussion ensued on how and where the screenings would be done.

III. Approval – VPK Community Outreach/Publicity Plan

Maryrose Wersan, Fiscal Manager, presented an overview of the VPK Outreach and Awareness Grant. She reported the grant amount to be \$20,547.00. Funds are also available for monitoring (\$20,828.00). Monitoring is to begin this week.

Maryrose reminded the committee that her last recommendation had been to move forward with cinema advertising. She verified that she is still waiting on at least two advertisement quotes. She has future plans for VPK banners and newspaper advertisements.

Discussion ensued regarding advertising.

The committee agreed that Maryrose should move forward with the above mentioned advertising endeavors, as presented.

Public Input

No public input.

Future Meeting Schedule

The date of the next Quality Committee meeting is to be announced, however, it will be held at the Coalition's office located on County Line Road.

Without any further discussion, the meeting adjourned at approximately 5:20 p.m.

Respectfully submitted by,

Angela Westmoreland
Administrative Assistant