



**Quality Committee Meeting Minutes
August 12, 2008 4:00 p.m.
15506 County Line Road, Suite 104
Spring Hill, FL 34610**

Committee Members Present: Dr. Steven Kanakis, Beth Rawls, Joe Mascaro, Sister Roberta Bailey

Committee Members Excused: Toni Watkins, Lydia Pinkowski

Coalition Staff Present: Nicole Flechas, Betsy Kier, Angela Westmoreland

Others Present: Tom Scheffey

Dr. Steven Kanakis, Chairperson, called the meeting to order at 4:00 p.m. All members and guests introduced themselves. The committee reviewed the draft minutes from the July 1, 2008 meeting. Board Member, Ms. Beth Rawls made a motion to approve the minutes. Board Member, Mr. Joe Mascaro seconded the motion; the minutes were accepted and the motion carried.

2007-2008 Quality Initiatives Spending Update: Ms. Nicole Flechas, Quality Manager

\$15,000 were realigned from the "Salaries/Benefits" line item into the "Provider and Parent Training" line item for Resource Van supplies. The additional funds brought the expended percentage down from 98% to 93%. Once the outstanding invoices are paid the budget will be expended by 98%. Chairperson, Dr. Steve Kanakis, noted the positive impact that Ms. Flechas has made by utilizing Quality funds. There were no questions from committee members regarding this update.

2008-2009 Quality Initiative Funding:

- **Budget Proposal**

Ms. Flechas distributed the 2008-2009 Proposed Quality Budget Expenditures (attached). Committee members were reminded that they would be meeting with the Finance and Audit Committee next week.

Discussion ensued regarding possible locations for the upcoming Quality conference.

Ms. Flechas made the committee aware that a contract was developed between the Coalition and the Harbor for July and August of 2008 to ensure that there would be no lapse in services. Ms. Flechas has advised the Harbor to make certain that treatment plans are given to Providers as well as the Coalition.

Ms. Flechas reviewed the Priority Ranking list and informed committee members of how funds are being utilized to meet the needs of each priority.

Discussion ensued regarding the Budget Proposal.

Public Input

None.

Adjournment

Without any further discussion, the meeting adjourned at approximately 4:45 p.m. The Quality Committee will have a joint meeting with the Finance and Audit Committee on Tuesday August 19, 2008 at 4:00 p.m.

Respectfully submitted by,
Angela Westmoreland
Administrative Assistant