



**Quality Committee Meeting Minutes
July 14, 2009 - 4 p.m.
15506 County Line Road, Suite 103
Spring Hill, FL 34610**

Committee Members Present: Dr. Steven Kanakis, Chair; Joe Mascaro, Sister Roberta Bailey

Committee Members Excused: Beth Rawls

Coalition Staff Present: James Farrelly, Nicole Flechas, Ramute Jakubauskas, Betsy Kier

Others Present: None

I. Welcome and Call to Order

Dr. Steven Kanakis, Chairperson, called the meeting to order at 4 p.m. All members and staff introduced themselves. The Committee reviewed the draft minutes from the June 29, 2009 meeting.

Dr. Kanakis asked for a motion to approve the minutes from the June 29, 2009 meeting. Mr. Mascaro moved to approve the minutes and Sister Roberta seconded the motion. All were in favor with no abstentions and the motion carried.

II. 2008-2009 Quality Initiatives: Ms. Nicole Flechas, Quality Manager

- **Final Review of FY 08/09 Budget**

Ms. Flechas informed the Committee that one (1) additional bill had been processed for Suncoast Support. She stated the budget reflects a deficit of \$2,862.00 and as per the Coalition's Finance Director, a budget realignment from the School Readiness budget will be processed to cover these expenses. That realignment will be presented at the next Finance/Audit Committee meeting.

Mr. Mascaro inquired how many dollars would be returned to the state. Mr. Farrelly stated the Coalition would be returning approximately \$135,000 to the State for unused slots between the two (2) counties.

III. 2009-2010 Quality Initiatives: Ms. Nicole Flechas, Quality Manager

- **2009-2010 Quality Initiatives Spending**

Ms. Flechas stated this was the fourth draft of the 09/10 budget and that no information was available, as of yet, for the allocation amount for the 09/10 Quality Budget. She explained that this budget is based on the expenditures for FY 08/09 and on the budget used last year of \$274,500. The fourth column reflects the full dollar amount allocated to Quality at the beginning of last fiscal year which was \$337,500.

Ms. Flechas informed the Committee that two (2) additional line items have been added since the original draft:

- Parent Trainings – Parent Resources and Books for \$500
- Inclusion – Specialized Training for parents and providers for \$2,000

Ms. Flechas explained the Specialized Training funds will be used to cover the cost of speakers for trainings as requested by the Inclusion team such as a speech therapist, developmental pediatrician or an occupational therapist.

Mr. Farrelly stated the overall FY 09/10 budget of \$337,500 will be presented to the Finance/Audit Committee at their July meeting for review and then presented to the full Board on July 31, 2009 for approval.

Dr. Kanakis requested a motion to adopt the proposed FY 09/10 budget in the amount of \$337,500 as written. Mr. Mascaro so moved and Sister Roberta seconded the motion. All were in favor with no abstentions and the motion carried.

- **Scholarship Initiative Application – 2nd Reading**

Ms. Flechas explained the changes to the Scholarship Initiative Application have been highlighted and reviewed the changes with the Committee.

Dr. Kanakis requested a motion to approve the Scholarship Initiative Application as written. Mr. Mascaro so moved and Sister Roberta seconded the motion. All were in favor with no abstentions and the motion carried.

- **Initiative Applications – Final Reading**

Ms. Flechas stated there were some minor changes on the applications and they were highlighted. The applications were reviewed; there was a brief discussion on the Provider Recruitment/Expansion Initiative and how to create interest among providers. Sister Roberta suggested that next year's application could relate to a provider, not in a totally disaffected area, but one that may be limited to certain age groups. Allowing this provider to expand to infant care, which is greatly needed, could be the incentive.

Mr. Mascaro stated that some of these areas also have higher unemployment rates with limited access to services. Mr. Farrelly believes this is why a second mobile outreach van or the class "A" motor van is needed, to bring services to some of these disaffected areas where individuals would be more receptive to using the services, such as child care information, provided by the van rather than coming to a Coalition office site.

Dr. Kanakis requested a motion to approve the Initiative Applications as presented. Sister Roberta so moved and Mr. Mascaro seconded the motion. All were in favor with no abstentions and the motion carried.

Dr. Kanakis inquired about the November conference. Ms. Flechas informed him it was scheduled for Saturday, November 7, 2009 and will be held at Crews Lake Middle School. The keynote speaker will be Pam Phelps. Both Ms. Flechas and Ms. Beth Rawls are working on a proposal to send to professionals in the community requesting their participation by offering trainings. The Coalition is anticipating 200 attendees. Breakfast and lunch will be included in the \$15 fee for the participants.

IV. Public Input

None

V. Schedule Next Meeting Date

The next scheduled meeting of the Quality Committee will be Tuesday, August 11, 2009 at 4 p.m. at the Coalition's main site.

VI. Adjournment

Dr. Kanakis requested a motion to adjourn the meeting; Sister Roberta so moved and Mr. Mascaro seconded the motion. With no further discussion, Dr. Kanakis adjourned the meeting at approximately 4:23 p.m.

Respectfully submitted by,

Ramute "Jak" Jakubauskas
Administrative Assistant