



**Quality Committee Meeting Minutes  
September 14, 2010 - 4 p.m.  
15506 County Line Road, Suite 103  
Spring Hill, FL 34610**

**Committee Members Present: Joe Mascaro, Chair; Jo Ann Carman, David Lambert, Teresa Suarez**

**Committee Members Excused: Steve Kanakis, Karen Livengood, Beth Rawls**

**Committee Members Via Phone: None**

**Coalition Staff Present: Kim Borrego, James Farrelly, Jak Jakubauskas**

**Others Present: None**

**I. Welcome and Call to Order: Joe Mascaro, Chair**

Mr. Mascaro called the meeting to order at 4:00 p.m. All members and staff introduced themselves. The Committee reviewed the draft minutes from the July 13, 2010 meeting.

Mr. Mascaro requested a motion to approve the minutes from the July 13, 2010 meeting. Mr. Lambert moved to approve the minutes and Ms. Suarez seconded the motion. All were in favor with no abstentions and the motion carried.

**II. Review Provider Incentive Applications**

Ms. Borrego stated the incentive applications are slowly coming in and there are two (2) being presented for review this afternoon. She explained the variances between the requests for reimbursement and the actual amount being reimbursed as one amount included tax monies and the other included VPK promotional/advertising materials which are not reimbursable under this School Readiness program.

Mr. Farrelly stated that he predicts more interest to be shown after the October 23, 2010 3<sup>rd</sup> Annual Conference as the Coalition will have three (3) seminars on “Going Green”.

Mr. Mascaro requested a motion to approve the provider incentive applications submitted for reimbursement. Ms. Suarez moved to approve the motion and Mr. Lambert seconded the motion. All were in favor with no abstentions and the motion carried.

### **III. Spending Update: Ms. Kim Borrego, Program Quality Manager**

Ms. Borrego stated that the new fiscal year budget is currently 3% expended and 4% committed.

Ms. Suarez requested feedback on the performance of the Infant Toddler Therapist to be able to review the effectiveness of this quality initiative. The Committee was informed that Ms. Klinginsmith does send discharge papers to parents and a survey could be designed to capture information of the quality of the interactions, requests for services, etc.

### **IV. Updates, Eat Smart for a Healthy Start & 3<sup>rd</sup> Annual Early Learning Conference**

Ms. Borrego informed the Committee the Eat Smart event took the place of the Jump Start literacy event and instead of a backpack giveaway, the Coalition distributed lunch boxes. This year's event concentrated on childhood obesity and a recipe book on healthy snacks was included in the lunch boxes and healthy snacks were prepared by children at each of the three (3) events. Ms. Borrego informed the Committee that UPS was a major sponsor, donating \$1,000. The Coalition distributed 289 lunch boxes during this event.

Ms. Borrego stated the Conference currently has 131 registered attendees and twenty-three (23) presenters who will be offering forty-eight (48) workshops. There are also sixteen (16) vendors participating.

Mr. Farrelly invited the Committee members to visit the Annual Conference on October 23, 2010 and Ms. Borrego distributed flyers on the conference stating that parents are also being encouraged to attend.

Mr. Mascaro inquired if there was any feedback from providers on the percentage increase on the monitoring assessment tool. Mr. Farrelly replied there has been no feedback and the providers know that quality is being expected.

### **V. Public Input**

Ms. Suarez announced that Pasco Schools will begin providing speech therapy in selected preschools at the end of September. The district has identified priority centers and approximately thirty-six (36) children in need of services. This will be an expansion of the inclusion model and follows the state's indicator to serve children. The program will begin with twenty (20) centers and the children must be enrolled in the full-time program.

**VI. Schedule Next Meeting Date**

The next Quality Committee meeting is scheduled for Tuesday, October 12, 2010 at 4:00 p.m.

**III. Adjournment**

Mr. Mascaro requested a motion to adjourn the meeting. Ms. Suarez so moved. With no further discussion, the Quality Committee meeting was adjourned at 4:25 p.m.

Respectfully submitted by,

Ramute "Jak" Jakubauskas  
Administrative Assistant