



**Quality Committee Meeting Minutes
Tuesday, March 15, 2011, 4 p.m.
15506 County Line Road, Suite 103
Spring Hill, FL 34610**

Committee Members Present: Joe Mascaro, Chair; Jo Ann Carman, Jim Cook

Committee Members Excused: David Lambert, Beth Rawls, Teresa Suarez

Committee Members via Phone: None

Coalition Staff Present: Kim Borrego, Jim Farrelly, Jak Jakubauskas

Others Present: None

I. Welcome and Call to Order: Mr. Joe Mascaro, Chair

Mr. Mascaro called the meeting to order at 4:00 p.m. and welcomed attendees.

Mr. Mascaro requested the Committee review the minutes from the February 8, 2011 meeting. Mr. Mascaro requested a motion to approve the minutes from the February 8, 2011 meeting as presented. Ms. Carmen moved to approve the minutes and Mr. Cook seconded the motion. All were in favor with no abstentions and the motion carried.

II. Review Provider Incentive Applications

Ms. Borrego stated that for February, twelve (12) providers submitted seventeen (17) applications for a total of \$10,566.39. She explained that the variance between some of the requests for reimbursement and the actual amount being reimbursed was due to a number of providers having reached their maximum reimbursement amount and some receipts turned in for the previous fiscal year. She directed the Committee's attention to 16-Feb and explained that the iPod was purchased because this family child care home provider resides in a mobile home and record players skip when the children are dancing. The provider stressed that the iPod's primary use is for children's music.

Mr. Mascaro requested a motion to approve February's incentives in the amount of \$10,566.39. Ms. Carman so moved and Mr. Cook seconded the motion. All were in favor with no abstentions and the motion carried.

III. Spending Update

Ms. Borrego stated the budget is currently 46% expended and 50% committed. Mr. Farrelly stated that by this time of the year the budget should be 75% expended, but the providers have been slow to respond and apply for incentive grant funds.

IV. Update, Notice of Intent Applications

Ms. Borrego informed the Committee that the Coalition had received Notices of Intent from providers that totaled \$119,706.

V. Review, Re-Allocation of Funds to Slots

Ms. Borrego recommended that the Committee take \$20,000 from Quality Incentives line items for allocation to School Readiness slots. She distributed a proposal for transferring other line items (attached) and stated that \$59,130.16 was potentially available to transfer to slots. These line items were reviewed by the Committee.

Mr. Farrelly suggested that the Committee authorize a transfer of \$60,000 from the Quality Budget which would provide care for approximately 80 children for the remainder of the year.

Mr. Mascaro requested a motion to move \$60,000 from the Quality Budget to School Readiness slots. Mr. Cook moved to accept this motion and Ms. Carmen seconded the motion. All were in favor with no abstentions and the motion carried.

VI. Discussion, Early Learning Conference Keynote

The Committee was informed that the site of the 2011 conference was being moved to Bishop McLaughlin Cathedral High School on Hays Road. The site contains an auditorium that can seat 800 attendees.

Ms. Borrego referred the Committee to the Keynote options contained in their packets and informed them that only the first four (4) of the six (6) candidates on their printout were being considered as the keynote speaker. Discussion followed on the potential candidates and the Committee agreed to request Ms. Sue Baldwin to be the keynote speaker and to also request the Battersby Duo to do a luncheon concert and a break-out session. To cover the cost of having both participate in the conference, the Committee discussed the possibility of increasing the ticket cost from \$20 to \$25 per attendee.

VII. Public Input

None.

VIII. Schedule Next Meeting Date – April 12, 2011

Mr. Mascaro stated the next Quality Committee meeting is scheduled for Tuesday, April 12, 2011 at 4 p.m.

VIII. Adjournment

Mr. Mascaro requested a motion to adjourn the meeting. Mr. Cook so moved and without further discussion, the Quality Committee meeting was adjourned at 4:45 p.m.

Respectfully submitted by,

Ramute “Jak” Jakubauskas
Administrative Assistant