



PROVIDER RATE INCREASE IMPLEMENTATION POLICY

In the event the Coalition identifies a need for a provider rate increase, the following steps must be followed:

1. If the Coalition currently has a waiting list, analyze access of eligible children to services prior to recommending a provider rate increase.
2. Analyze financial data to ensure increase in rates can be sustained.
3. Identify care levels that will be affected by a rate increase.
4. Determine whether proposed rate increase may limit parent access to types of providers.
5. Rate increase proposal should include all rates (i.e., full time, part time, special needs, Gold Seal and informal care). (NOTE: Informal rates may not exceed 50% of the family day care home rate, Gold Seal rates may not exceed 120% of the licensed center rate and special needs rates may not exceed 120% of the licensed center infant payment rate.)
6. Ensure proposed rates do not exceed the 75th percentile of the most recent market rate survey.
7. Seek community and provider input.
8. Seek approval of provider increase by the Coalition's Board of Directors.
9. Submit proposed rate increase, along with appropriate documentation to Florida's Office of Early Learning (OEL) as a plan amendment. Submission should include proposed effective date, taking into account a thirty (30) day approval timeline from OEL.

Approved:

Board of Directors – July 23, 2015